

Sustainability

*Give back to the community
and employees*



3 MANUEL ANTÓNIO
DA MOTA PRIZES

45 SCHOLARSHIPS

24 INSTITUTIONS AND
MUSEUMS SUPPORTED IN
THE AREA OF CULTURE

13 SCHOOLS AND
PROJECTS SUPPORTED IN
THE AREA OF EDUCATION

1 MAJOR CULTURAL
PROGRAMME

The Manuel António da Mota Foundation is the most visible expression of the social responsibility policy of the Group and of its ethical and socially committed management. The Foundation's mission is to contribute to the integrated development of the communities where the Mota-Engil Group operates, in Portugal and abroad, particularly in the social, cultural, educational, training and environmental domains.



PORTUGAL · MANUEL DA MOTA PRIZE



PORTUGAL · CONFERENCE "ATIVO 2012"



PORTUGAL ·
2012 SCHOLARSHIPS PROGRAM



MOZAMBIQUE · MORE HEALTH PROJECT

05.

*Sustainability
Publication*



INTRODUCTION

The Mota-Engil Group, through its holding Mota-Engil SGPS, SA, public company, publishes its Sustainability Report for 2012.

As was the case last year, the Sustainability Report is published together with the Consolidated Annual Report for 2012, of which it is an integral part.

This reporting strategy corresponds to a trend that is becoming increasingly more prevalent and popular in the international context, according to which many companies and business groups decide to produce a single Report on their economic, social and environmental performance.

This approach presents undeniable advantages, enabling the issue of sustainability to definitively conquer its true place in corporate reporting, endowing further importance to the social and environmental aspects of business performance.

The single Report also enables preventing undesirable redundancies arising from the separate publication of the Annual Report and Sustainability Report, which is of no added value whatsoever in terms of communication, particularly concerning matters related to vision and strategy, economic performance and corporate governance, which are already, to a large extent, presented in the actual Annual Report.

The Sustainability Report closely follows the structure of last year's Sustainability Report, based on the Global Reporting Initiative Guidelines (GRI version 3.0).

1.1 REPORT PROFILE

The communication of performance in the social and environmental areas, apart from its economic dimension developed in great detail in the Annual Report for 2012, constitutes a fundamental element of the Group's sustainability strategy.

The Consolidated Annual Report and Sustainability Report for 2012, published in Portuguese, English and Spanish, is available in digital format and may be consulted on the website of the Mota-Engil Group at www.mota-engil.pt.

Following its policy of openness and, ongoing and systematic dialogue with the stakeholders, internal and external, the Mota-Engil Group welcomes requests for clarification, comments or suggestions that are addressed to the company.

Hence, dialogue established in this manner is a fundamental instrument for listening to and incorporating the concerns and proposals of the stakeholders, in particular customers, suppliers, investors, public entities and non-governmental organisations, amongst others, which especially include the employees of Mota-Engil Group, in the broader sphere of an effective internal communication policy, which is both active and participative.

Issues pertaining to the Sustainability area in general may be addressed to the Social Responsibility and Sustainability Department of the Mota-Engil Group through the following contacts:

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1.2 OBJECTIVES AND LIMITS OF THE REPORT

Framework

In its process of strategic development based on growth, internationalisation and diversification, the Mota-Engil Group currently aggregates a greatly diversified group of businesses, increasingly highly reputed as a Portuguese-based business group in a multinational context.

The multisectorial character of the activities of the Mota-Engil Group, covering areas of Engineering and Construction, Environment and Transport Concessions, and its presence in diverse geographic contexts, implies that the identification of materially relevant aspects of sustainability is a highly complex and demanding task.

The Group's sustainability strategy is organically supported by its Social Responsibility and Sustainability Department, which is directly dependent on the Executive Committee of the Holding.

01.

*Scope of
the report*

This management model seeks to favour the transversal dissemination of the sustainability strategy to the entire organisation, making the Group's commitment clear and enabling an effective connection to the areas and business units, responsible at an operational level for the conduct of activities and achievement of the objectives arising from the Group's sustainability strategy.

Strategy and priorities

The concept of the Group's sustainability strategy, as well as the determination of priority issues and the identification of the main stakeholders for the purpose of the implementation of the sustainability policy and preparation of this Report, followed, as in previous years, a process of internal hearing promoted amongst the senior staff of the Group's sub-holdings and business units, with particular emphasis on those which are reported in greater detail in this document, thus giving rise to a broad consensus and many contributions which are indispensable to the preparation of the Report.

The determination of the materially relevant aspects constitutes a crucial step in the correct use of the adopted guidelines and an essential assumption of the achievement of the strategic plan and activities derived thereof.

Indicators

The table of indicators established by the adopted reporting guidelines should, in turn, reflect and be the natural corollary of the defined objectives and action plans leading to their achievement, based on the priority topics of sustainability which are considered materially relevant.

The response to the indicators, as the best barometer for appraisal of performance, should not, therefore be seen as an isolated act, but rather as an integral part of the group's management architecture, in general, and of its sustainability management model, in particular, where the role played by the information systems gains special importance.

The systems for the collection, processing and dissemination of the information underlying the model and the management and decision-making processes are particularly developed under Mota-Engil Engenharia e Construção – Portugal and SUMA, the reason for which, merely as an example, these are the only entities of the entire Group to provide and disclose indicators in accordance with the adopted benchmark.

However, these entities feature as the most relevant in terms of size and market presence, thus implying that this Report, in spite of the said limitations, is very representative of the picture as a whole.

The Group intends, in a second stage, to include new indicators in the information systems which reflect, with greater accuracy, the specificities of each area and business unit concerning the challenges of sustainability, in order to serve the internal process of continuous improvement more effectively and make their comparability with similar organisations more clear and perceptible, following a perspective of sectorial benchmarking with obvious benefits for the appraisal of the reporting entity throughout the entire set of stakeholders.

Scope

In view of the circumstances referred to above, the Sustainability Report for 2012 will cover, with respect to the disclosure of indicators, the following entities:

REGIONS – Portugal

BUSINESS UNIT – Mota-Engil Engenharia e Construção – Portugal

REGIONS – Portugal

BUSINESS UNIT – SUMA, Serviços Urbanos e Meio Ambiente, SA

Throughout the present Report and in line with the way that most of the Group's communications are presented, in general, these entities will be referred to under the abbreviated name of "Mota-Engil Engenharia" and "SUMA".

The names "Mota-Engil Engenharia" and "SUMA" should thus be understood as covering the business and activities under Mota-Engil Engenharia e Construção, SA and SUMA, Serviços Urbanos e Meio Ambiente, SA (Holding of the business area of Environment and Services – Portugal for business and activities in the waste sector).

The Group's presence in joint ventures or activities under outsourcing is not reported herein.

02.

Commitments with external initiatives and relations with stakeholders

2.1 COMMITMENTS WITH EXTERNAL INITIATIVES

Associational Activity

Aware of its role in society and in order to ensure more efficient interaction and dialogue with its stakeholders, the Mota-Engil Group actively participates in a large number of industrial and commercial organisations.

Its presence in these associative bodies takes place through the financing of their activities via the payment of subscriptions and levies by the affiliated companies and the holding of positions in their executive bodies.

The Mota-Engil Group, due to the strategic importance represented by these institutions as agents of cooperation and close relations with the business community, is a member, through its different companies, of 52 sectorial associations, eight chambers of commerce and a further six other entities. The Group is thus represented in the sectors in which it operates and in the chambers of commerce of the geographic markets where it is present.

2.2 RELATIONS WITH STAKEHOLDERS

Identification of the stakeholders

The Mota-Engil Group considers that it is essential to focus its attention on the vast number of its stakeholders. Due to the size and diversified nature of its activities in many geographic regions and economic and social contexts, the Mota-Engil Group's framework of relations is under continuous expansion, regularly absorbing new features.

The identification and addressing of its stakeholders is, therefore, a complex task, requiring a process of monitoring and continuous improvement in a context of openness and increasingly close relations, involving many institutions and segments of society.

The processes of identification and approach of the main stakeholders thus depend, to a large extent, on the specific dynamics and characteristics of each region of the Group, presented briefly below.

The Mota-Engil Group in general, due to its international and diversified character and in view of its strategic development, the consolidation and constant search for new opportunities, places particular emphasis on its customers, national and international, on its business partners, and on its entire group of employees. Likewise, primary importance is given to the Group's shareholders, investors, financial entities and insurers, the media and non-governmental organisations, as well as the regulatory entities.

The identification of these stakeholders is thus transversal to the entire Group.

At Mota-Engil Engenharia, the Group's customers also feature as reference stakeholders, whether involving institutional customers (State and other public entities), due to their very significant weight in relation to the main segments of activity, or the large number of private sector customers, considering the number of specialised fields of the Engineering and Construction area held by the Group. Note should also be made of the universities and local communities, due to the impact of the construction sector in the social and environmental areas, and the vast range of suppliers of products and services, where the dominant feature of this activity is its extensive demand chain. In the segment of the Environment and Services – Portugal, and in particular in the activities linked to the waste and water sector, local government is of crucial importance as granters of public services under concession, as well as the many citizens who are the final customers of the services provided, and likewise the bodies responsible for the legal and regulatory framework of these sectors.

In the Transport Concession Area, those that afford public services in the sector of transport infrastructure concessions warrant special attention, as does the public that uses these infrastructures in an area that is particularly sensitive to issues involving safety, quality and service levels provided.

Approach to stakeholders

The stakeholders are addressed by the Mota-Engil Group, as a whole, through the adoption of a series of means of communication, in particular its website and the periodic publication Sinergia, which provide a vast amount of information on the Group's activities. Special note should also be made of Mota-Engil TV, a project which aims to take to all the employees images and news of the activities developed by the Group in each country and business area, and the implementation of the internal portal ON.ME.

Reference should also be made of the newsletters and publications provided by the different companies of the Group.

The contacts available on the website facilitate communication and interaction with all of the Group's areas, thus enabling a considerable number of interactions outside the Group.

We also highlight the dynamics of relations with the media, both generalist and of the specialised press, in economic and financial areas, confirmed by the extensive collection of references to the Group's activities, business and initiatives and by the regular presence of its representatives in the media.

Concerning the addressing of stakeholders in the Engineering and Construction Business Area, it is important to note the following aspects:

Employees:

- Staff meetings and knowledge sharing forums.
- Fortnightly publication of an internal newsletter, publicising the Company's news to all its employees.
- Periodic disclosure of awareness-raising campaigns.
- Various training sessions to develop skills.
- Corporate portal ON.ME.

Customers:

- Customers Satisfaction Surveys.

Suppliers:

- Promotion of supplier training actions.
- Surveys on partnership satisfaction and development.

Public Entities:

- Disclosure of the Annual Report.
- Satisfaction surveys and celebration of protocols.

Universities:

- Celebrations of various protocols with Universities.
- Partnerships for the development of specific studies and projects.

Communication:

- Participation in events, construction fairs, seminars.
- Preparation of articles and news for magazines and newspapers.

Associations:

- Participation in working groups and other initiatives.

SUMA, in the Business Area of Environment and Services, identified, in its Monitoring, Measurement and Analysis process, the activity “Satisfaction of the Stakeholders”. This activity aims to monitor, measure and analyse the satisfaction of the different stakeholders of the organisation, in order to establish the basis for continuous improvement.

Two main aspects are considered with respect to customers:

- The management of the Customer Satisfaction Questionnaire.
- The management of claims and complaints received at the organisation.

At least once a year, questionnaires are sent to the customers in all the municipalities in which SUMA renders services. This tool seeks to monitor, on a measurable basis, information on each customer's perception of the organisation and the requirements and service levels that are expected from it. Four assessment parameters are considered:

- Assessment of the services rendered.
- Assessment of the technical skills and image of the organisation.
- Overall assessment.
- Field for comments and suggestions.

Independently of the sending of these questionnaires, whenever the Commercial or Production areas, in their regular contact with customers, become aware of relevant information concerning satisfaction levels or suggestions of improvement, these situations are documented and given suitable follow-up.

Regarding claims and complaints, SUMA has defined and documented the form of their treatment, from the time that they are received up to the transmission of the response to the claimant, so as to ensure that: the claims and complaints are duly recorded and analysed, with the involvement of the respective senior staff; an objective response is given to the claimant; any non-conformities associated to the claim or complaint are detected; reliable/pertinent data is obtained for the improvement of the organisation's performance.

Concerning all other stakeholders, SUMA has identified its main stakeholders and analysed the issues which might interest them most, relative to their relations with SUMA, viewing them from the many perspectives of sustainability.

The assessment of the satisfaction of all the stakeholders is currently being strengthened, through the continuous improvement of the existing methodologies and tools and those to be introduced in the management programmes, in view of the value that this assessment represents in the sustainable performance of SUMA.

Concerning Transport Concessions, and in particular Ascendi as a concessionaire of over 800 kilometres of motorways in Portugal, there is a Customer Support Line operating 24 hours a day and its website has a place for the sending of suggestions, claims and complaints, as well as the provision of information on how to obtain reimbursement of toll charges for users in relation to sections or sub-sections undergoing works.

Furthermore, there is a place for the clarification of doubts, a list of the most frequently asked questions and respective answers is provided, as well as a User Satisfaction Assessment Questionnaire.

Finally, note should be made of the Customer Ombudsman, an entity created to ensure maximum customer satisfaction, which closely monitors and answers all the questions addressed to it. The Customer Ombudsman is represented by the actual Chairman of the Board of Directors of Ascendi, thus symbolising the importance given to the customer and end-user of the services rendered by the Company.

INTRODUCTION

The Mota-Engil Group began the implementation of a sustainability and social responsibility strategy in 2006, which culminated, in 2007, in the publication of its first Sustainability Report.

At the Mota-Engil Group, sustainability is materialised through the implementation of a series of Strategic Objectives which seek to embody and achieve, in a practical form, the sustainability strategy of the Mota-Engil Group.

At the same time, and in terms of the communication of performance in the Social and Environmental area, the sustainability strategy also includes the regular publication of the Group's Sustainability Report.

STRATEGIC OBJECTIVES

1. Creation of value

- Create value from the perspective of the shareholder and society, in general.
- Preventative and prospective addressing of the risks arising from the social and environmental impacts of the business, integrating them in the overall management model.
- Culture based on quality, rigour and customer-driven attitudes.
- Increased productivity and efficiency of processes, aimed at achieving high levels of operating performance in accordance with the best international and market practices.

2. Eco-efficiency and innovation

- To do more with less, reducing the consumption of resources and increasing the efficiency of their use.
- Ongoing search for improvements in the environmental area which, at the same time, drive economic benefits.
- Strong encouragement of innovation as a critical factor in increasing competitiveness, stimulating growth, diversification and the creation of new opportunities.

3. Protection of the environment

- Minimise the environmental impact of the Group's activities, including the environmental perspective in management processes and systems.
- Promote and participate in initiatives of awareness-raising and preservation of environmental values.

4. Corporate ethics

- Observance of ethical criteria in the promotion of the Group's values, culture and management model.
- Respect for people and their rights.

5. Dialogue with stakeholders

- Transparency and openness in relations with stakeholders.
- Regular and systematised communication with stakeholders, aimed at listening to and including their concerns.
- Objective and credible reporting of the Group's economic, social and environmental performance.

6. Human capital management

- Reflect the human dimension and respect for people in the strategy and policy of human resources management.
- Valorise employment and career progression, stimulating the acquisition of skills through continuous training and life-long learning.
- Create encouraging and compensatory work conditions through remuneration and incentive policies which encourage excellence and merit.

03.

*Social
responsibility*

- Ensure the highest standards of occupational health and safety.
- Adopt non-discriminatory recruitment and selection practices, and which promote equal opportunities.
- Actively support the transition from school to active life, by promoting qualifying training.
- Stimulate active aging, aimed at a balanced age structure of the human resources in the context of a responsible and socially sustainable labour policy.

7. Support to social development

- Support social, education, cultural and environmental initiatives promoted by the Group or in partnership with external entities.
- Contribute, through sponsorship, to the socioeconomic development of the communities in which it operates.

MANUEL ANTÓNIO DA MOTA FOUNDATION

Introduction

The Manuel António da Mota Foundation dedicated 2012 to the strengthening and consolidation of its action within the community, along a path of evolution and growth pursued since the beginning of its activity in 2011.

Faithful to its corporate spirit, the Foundation is the key vehicle of the social responsibility strategy and policy of the Mota-Engil Group, which perceives corporate citizenship as an integral part of the creation and sustained sharing of economic and social wealth, based on a strategy of growth, diversification and internationalisation.

Over the 66 years of its history, the Mota-Engil Group has become one of the largest Portuguese business groups, present in 19 countries of three continents and a staff of close to 26,000 employees, being one of the largest employers of Portuguese workers abroad.

In a year of exacerbation of the signs of economic crisis in Portugal, the social situation of a substantial number of citizens and families has deteriorated visibly.

Civil society and the private foundation sector, especially concerning eminently socially involved foundations, can and should play a fundamental role in the prevention and repair of the more emerging social situations, both through direct support to people and families, and by assisting institutions in their current operations and in the achievement of their projects.

Apart from its policy of donations to entities of the social economy, in particular to private social solidarity institutions, in view of the relevance and social impact considered in the selection of support, the Foundation favoured the design of its own specific projects and in partnership with other institutions, seeking to act in areas of insufficient coverage in terms of response of assistance of public or private nature.

Following these strategic lines, it is hardly surprising that there is a special correlation between the type of projects developed and the matrix of businesses of the corporate Group from which the Foundation emerged, or that it is especially rooted in some territorial areas of reference, notwithstanding its national and international vocation.

The design of the Porto Amigo (Oporto) and Habitat (Amarante) projects, for example, show evident concern for and the need to find solutions for the problem of lack of housing amongst the traditionally vulnerable segments of the population, namely access to decent housing, as is the case of elderly and low-income families, where this concern is crossed with the linking of these projects to the

construction sector and to their implementation on land of high functional and symbolic value to the Foundation, such as the municipalities of Oporto and Amarante.

The Integrated Mobility project or the support to the constitution of pools of technical assistance/ assistance products seek, in turn, to respond to a serious social problem, such as access in useful time to goods and services intended for segments of the population who are deficient in the regard, who cannot access this type of essential items using their own means or by resorting to the public or charitable assistance network, in order to improve their situation of vulnerability and ensure the full mobility and participation in life within society to which all are entitled.

The Foundation has always considered that the social responsibility of a large business ground should be extended to its work community and to its employees with the lowest incomes.

Therefore, apart from the Study Grant programme intended for the children of low-income employees, now already in its 6th edition, in 2012 a Social Support Fund was instituted, which seeks to assist employees in vulnerable situations caused by increased expenses or the unexpected deprivation of income which places at risk the economic stability of the employee's household and family.

The promotion of corporate volunteer work was embodied in new actions during 2012, stimulating the spirit of unselfish and gracious initiative of employees in favour of others, encouraging them to participate in projects in which the actual Foundation is involved.

Rising to its expectations and hopes in the international sphere and in line with the extension of Mota-Engil's social responsibility policy to the many geographic areas in which it is present, the Foundation has implemented its first major project in Angola, in the province of Cabinda, developing an action, in partnership, of prevention in the health area, through screening for contagious diseases involving close to 1,300 children and young people of school age.

The 3rd edition of the Manuel António da Mota Award was dedicated to the topic of Active Aging and Solidarity between Generations, as befitting of its European Year.

In a partnership of communication with TSF – Rádio Notícias, the award was widely publicised on the radio, and counted with the participation of a huge number of applicant institutions linked to the social economy, as well as education and health establishments and the public sector.

The conference held in Palácio da Bolsa (Oporto), on 16th December, distinguished Alzheimer Portugal as the winner of the award, given by the Minister of Solidarity and Social Security.

In the field of education and training, 2012 is marked by the certification of the Foundation at the official entities as an external training entity.

The finalisation of this process enables it to take on the management of the Vocational Training Centre which had already been operational for 15 years under the Mota-Engil Group, therefore, representing a new and important challenge which the Foundation embraces with all its strength and determination. Furthermore, the Foundation also expanded its focus on this crucial area of its strategic positioning by reinforcing support and consolidating the existing partnerships and associative links.

In the area of culture, the Foundation carried out its first work in the design and development of its own project.

The cultural programme ARTES, created in 2012 to reflect new forms of artistic production, is dedicated to promoting access to the visual arts through a programme of exhibitions with the

commitment of integration and connection with the community, making the most of its location of proximity to other spaces of artistic production and exhibition in the city of Porto.

The action developed by Foundation in 2012 involved the assignment of its premises in favour of institutions of the social economy and an active role was played in institutional representation through the associative ties which connect it to other entities and participation in events of social interest.

In 2013, the Foundation will continue focused on its fundamental strategic objectives, strengthening its social component and consolidating its intervention in the national and international sphere.

A final word of due gratitude is owed to the instituting companies of the Foundation and to the Mota-Engil Group, our sponsor, to all its employees and to all the people and entities who trust and encourage us to always do more and better.

Presentation – Manuel António da Mota

Manuel António da Mota was born on 8th June 1913 in Codeçoso, in the municipality of Celorico de Basto.

From a family of medium-sized farmers, he completed primary education and then, due to his father's illness, started working on the family's agricultural properties.

Showing a strong entrepreneurial spirit from a very early age, he soon began seeking to make himself master of his own destiny, basing his action on solid will power, determination and unmasked courage, prominent features of his character.

In 1930 he began working as a pointer, checking the daily list of workers, at a construction company, where he later became foreman and manager.

With Joaquim Fonseca and Joaquim Pereira da Silva he established the company Indústrias Reunidas do Tâmega, which acquired a wood milling company in Amarante, also dedicated to the extraction of olive pomace oil.

With Joaquim Fonseca, his brother in law, and the brothers of both, he founded a new construction company, Construtora do Tâmega in 1946.

On 29th June 1946, Mota & Companhia was incorporated, with Manuel António da Mota as majority partner and with the partners Joaquim Fonseca and Virgílio Martins Ribeiro, dedicated to forestry and agricultural operations in Angola.

In 1948 Manuel António da Mota married Maria Amália Guedes Queiroz de Vasconcelos, with this union having given rise to four children – Maria Manuela, Maria Teresa, António and Maria Paula – current reference shareholders of the Mota-Engil Group.

Pursuing intense activity in Angola since its foundation until 1974, Mota & Companhia carried out important work in this land, in particular Luanda airport and the Luso-Henrique de Carvalho road. While maintaining its presence in Angola, in 1976 Mota & Companhia established the central axis of its activity in Portugal.

In 1977, the year when Manuel António da Mota and his children acquired almost all of the share capital of Mota & Companhia, the company won an important public tender to regularise the Baixo Mondego.

Manuel António da Mota was distinguished in 1982 with the Agricultural and Industrial Order of Merit, in fair recognition of his exhaustive work as an entrepreneur at the service of the development of Portugal.

In 1987 Mota & Companhia was transformed into a public limited liability company, launching a public offer of sale of part of its share capital.

In 1995, crowning a path of growth in Portugal and creation of various companies in which it has a stake in Angola, Mota & Companhia embarked on an ambitious plan of strategic development aimed at the consolidation, internationalisation and diversification of its business, thus becoming a large-scale corporate group and pointing to the path that would be taken by what is currently the Mota-Engil Group.

Manuel António da Mota passed away on 21st August 1995.

The man of character, the successful entrepreneur and the philanthropist with a generous heart who was Manuel António da Mota left a legacy to posterity in his example and testimonial of life which live on through his successors and in all who were touched by his presence.

In adopting his name, the Manuel António da Mota Foundation pays tribute to his inspiring memory.

General background

The Manuel António da Mota Foundation constitutes the contemporary and natural corollary of the philanthropic spirit and tradition of the Mota-Engil Group, in the light of the legacy of its founder, Manuel António da Mota.

The Foundation is an important instrument of the social responsibility policy of the Mota-Engil Group, as an organised and systematised reflection of its ethical and socially committed management, in favour of active and participative corporate citizenship.

Present in the business panorama for 66 years, the Mota-Engil Group is a market leader in Portugal in the civil construction and public works sector.

Through a strategy of growth, internationalisation and diversification of its activities, the Mota-Engil Group currently includes a broad-based and multi-sectorial group of businesses, involving the areas of Engineering and Construction, Environment and Transport Services and Concessions.

Present in 19 countries through its branches and subsidiary companies spread all over the world, its turnover stands at over 2 thousand million euros, involving a total staff number of around 26,000 employees.

Mota-Engil, SGPS, holding of the Group, is listed on the PSI-20, the main index of Lisbon Stock Exchange.

Instituted by Mota-Engil Group and by the Mota family, its reference shareholder, the Foundation, in view of its core business matrix, progresses in search of a strategic vision generating value in the long term, based on the broadest principles of sustainable development achieved through a coherent and structured social responsibility policy of which it is the vehicle par excellence.

The purposes of the Foundation, with head office in the city of Porto, include the promotion, development and support of social initiatives in the area of charity and social solidarity, and cultural initiatives in the areas of education, health, environment, organisation and support to artistic activity, exercising its action all over the national territory and in the countries in which the Mota-Engil Group is present.

The Manuel António da Mota Award will be instituted on an annual basis.

The Foundation has suitable material and financial resources to ensure its full future sustainability in compliance with its statutory purposes.

The Foundation is managed by a Board of Directors, which includes its statutory bodies, a Board of Curators, Supervisory Board and Advisory Board.

Mission

The mission of the Manuel António da Mota Foundation consists of contributing to the integrated development of the communities where the Mota-Engil Group operates, in Portugal and abroad, in particular in social, cultural, education, training and environmental fields.

Vision

The Manuel António da Mota Foundation aspires to become a reference entity between its national and international counterparts, honouring the inspiring memory of Manuel António da Mota, the spirit of its founders, legal persons of the business world of Mota-Engil and the Mota family, contributing decisively to strengthen and consolidate the social responsibility strategy of the Mota-Engil Group.

Values

In compliance with its statutory purposes, strategy, objectives, activities, policies and management systems, the Manuel António da Mota Foundation is ruled by the preservation and defence of the following values:

- **Legality**
Strict observance of legality in all management decisions and acts, and respect for the rights and guarantees of the natural and legal persons with whom it is involved.
- **Impartiality**
Impartial and non-discriminatory treatment in procedural matters relative to request for support or funds issued by external entities, taking into account the statutory purposes, objectives and plans of activities.
- **Ethics and transparency**
Respect for ethical principles in all management practices and systems, and transparency in procedural matters that may affect the rights or interests of third parties.
- **Commitment and accountability**
Adoption of a culture of commitment and accountability in compliance with the statutory purposes, in the pursuit of the defined objectives and all other aspects relative to its activities.
- **Rigour and efficiency**
Rigour and efficiency in the management of the human, material and financial resources allocated to its activity and adoption of practices which stimulate the quality and continuous improvement of management methods and systems.
- **Creativity and innovation**
Creation of a climate conducive to creativity and innovation in the design and implementation of internal initiatives and support of external initiatives.
- **Sustainability**
Incorporation of social and environmental sustainability principles and practices in management systems, decision-making processes and in the analysis and support of initiatives of third party entities.

Strategic objectives

Pursuant to its statutory purposes, the Foundation selected a series of strategic objectives underlying its areas of intervention and which constitute, as a whole, the major guidelines for its activity.

1. Social development

To contribute toward the social development of the national and international communities where it exercises its activity.

- Social solidarity.
- Social and family support to the employees of the Mota-Engil Group.
- Voluntary work.
- International solidarity.

2. Manuel António da Mota Award

Annual institution of the Manuel António da Mota Award to distinguish organisations and personalities with outstanding performance in the different fields of the Foundation's activity.

3. Education and training

To support education, training and qualification of young people and adults, in particular amongst the more vulnerable populations, valorising human potential, promoting social and professional insertion, and stimulating merit and academic success.

- Vocational Training Centre.
- Protocols and partnerships for education.

4. Culture

To promote culture, the valorisation and access to the fruition of cultural assets in the fields of the plastic arts, performing arts, music, humanities, science and technology.

- Cultural programming.
- Support to cultural agents.

Activities in 2012

1 Social development

1.1 SOCIAL SOLIDARITY

1.1.1 Community

■ Christmas 1+1

The Christmas 1+1 campaign is held annually during the Christmas season, seeking to appeal to the solidarity of Mota-Engil employees to lend their support to a social cause.

In 2012, in view of the economic difficulties experienced in general, the idea was to launch a challenge that would not imply any extra cost to the employees and, at the same time, would excel in terms of its originality and uniqueness.

For this purpose, at the Christmas Party each employee was given a ball of wool and a challenge: each would produce a small square of knitting or crochet from this ball of wool. At the end, all the squares were joined together, transforming them into attractive cosy blankets which were distributed to various social solidarity institutions, with the objective being that their final destination should be to serve as a comfortable shelter to those most in need.

■ Food Bank Against Hunger

Based on the principles of giving, sharing and the gratuitous nature of the contributions, values which are associated to the fight against the waste of food products and their distribution to the people most in need, the Food Bank Against Hunger was constituted in 1990 in the city of Lisbon, and later spread to the institution of other Food Banks all over the country.

Through social solidarity institutions and mobilising people and companies, who joint this cause as volunteers, the Food Banks distribute tons of food, on an annual basis, helping to mitigate the severe economic difficulties of many people and families in situations of economic vulnerability.

The Foundation, recognising the extremely relevant role of this institution in Portuguese society and as a form of symbolically marking the Christmas season, joined this cause, offering a considerable sum converted into a diversified basket of food products, through the website www.alimenteestaideia.net.

■ Association for Psychosocial Research and Integration (AEIPS)

The Association for Psychosocial Research and Integration (AEIPS) is a Private Social Solidarity Institution (IPSS) which has provided services supporting people with mental disorders in terms of housing, education and employment since 1987. In 2011 it was distinguished with the Gulbenkian Charity Award and in 2010 received an Honourable Mention at the 1st edition of the Manuel António da Mota Award.

The support offered to the homeless population with mental disorders of the city of Lisbon, through the project Casas Primeiro (Homes First), has been one of the distinctive marks of its action.

Aware of the importance of this problem, the Foundation gave a donation for the implementation of this project, whose objective is to support homeless people with mental disorders in the rental and maintenance of a stable residence integrated in the community, providing a diversified number of supportive services in the residential context.

■ Comunidade Vida and Paz

Comunidade Vida and Paz is an IPSS, founded in 1989 under the wing of the Patriarchate of Lisbon. Especially dedicated to the follow-up and family, social, school and professional reinsertion of homeless people of the city of Lisbon, this institution seeks to offer them experience of life in community, a therapeutic programme and technical-vocational training.

As in the previous year, the Foundation once again supported the institution through a donation for the 24th edition of the Christmas Party with the Homeless People of Comunidade Vida and Paz, which was held at the canteen of Lisbon University.

This party usually gathers a group of around 1,000 volunteers for the purpose of making a difference in the life of approximately 2,500 guests, serving them friendly words and smiles to accompany hot meals.

■ Espaço T

Espaço T (T Space) is an IPSS which fights against social exclusion through art and training. The head office in Porto and its branch in Trofa care for a total of 500 participants with a diverse range of problems, such as drug abuse, blindness, HIV positivity, psychiatric patients and disabled persons with Down syndrome.

Over these past 18 years, more than 10 thousand users have passed through this institution.

In response to the public appeal launched by the management of Espaço T as a consequence of the economic difficulties currently being experienced by the institution, the Foundation, aware of its problems, gave a donation with a view to enabling its operation.

■ Cruz Vermelha Portuguesa (Portuguese Red Cross)

Pursuant to its mission, the Portuguese Red Cross (CVP) provides humanitarian and social assistance, particularly to the most vulnerable, preventing and repairing human suffering and contributing to the defence of life, health and human dignity.

The Foundation gave a donation to the Amarante Delegation and another to the Porto Delegation of the CVP, aimed at supporting the repair of an ambulance of Amarante CVP and the various activities of Porto CVP.

■ Conferência Vicentina de São Gonçalo – Amarante

Conferência Vicentina de São Gonçalo of Amarante, at the service of the most vulnerable of this parish, is an institution which has supported various dozens of families seeking to meet their basic needs.

This institution also provides, in the form of a loan, technical assistance/supportive products, such as wheelchairs and articulated beds, to citizens of reduced mobility.

The Foundation, recognising the merit of its work, offered a donation to support the activities of the institution.

■ Portuguese Association of Support to Victims (APAV)

The Manuel António da Motta Foundation sponsored the 9th edition of the ISCPSI-APAV Race, whose main objective is to raise funds which are entirely donated to the Portuguese Association of Support to Victims.

The Portuguese Association of Support to Victims (APAV), as an IPSS and organisation promoting voluntary work, provides protection and support to citizens who are victims of criminal offenses.

■ Aguda Voluntary Fire Brigade

Aguda Voluntary Fire Brigade Humanitarian Association was founded on 29th March 1925.

Faced with the need to renew the vehicles used to transport patients to clinics and rehabilitation centres and acquire a tiller ladder, this association requested the assistance of the Foundation which, recognising the merit of its work, offered a donation.

1.1.2 Children and Young People

■ Fundação do Gil

The Gil Foundation, whose name draws inspiration from the mascot of Expo '98, was created in 1999 with the main objectives being the well-being, personal valorisation and full social integration of children and young people, in particular children at risk in the context of the resolving of cases of extended hospitalisation due to social reasons, ensuring the necessary coordination with other competent institutions and services.

The Foundation signed a new protocol with the Gil Foundation in 2012, for three years, thus gaining the status of the Sponsor of Gil's Foundation.

The support granted under this protocol is entirely intended for the different projects in which Gil's Foundation is involved.

On this issue, particular note should be made of the Gil's House projects, which are centres for the temporary shelter of children and young people who, although they have been clinically discharged, are in fact still hospitalised due to reasons of social nature, mobile home support units, medical support units for children who are dependent on continued medical care and other initiatives, such as, for example, Gil's Day.

■ New Future Association

The Foundation maintained its status of Silver Sponsor by renewing its support to this institution for the New Future/Rastrillo Solidarity Fair 2012 held at the Lisbon Congress Centre from 29th November to 2nd December 2012.

The mission of the New Future Association is to support children and young people at risk who are deprived of their family environment.

With over a decade of existence, this institution currently cares for 74 children and young people, aged between 5 and 21 years old, in its eight residential homes situated in Lisbon, Cascais and Vila Nova de Gaia.

■ Santo Tirso Solidarity and Social Action Association

Santo Tirso Solidarity and Social Action Association (ASAS de Santo Tirso) is an IPSS whose mission is capacity-building aimed at endowing fully legal citizens, protecting the most vulnerable groups of the community, principally children and young people.

Intervening for over 15 years in the municipalities of Santo Tirso and Trofa, ASAS has become a reference institution in the area of children and young people at risk, guiding its action by the quality and effectiveness of its social response.

The Foundation gave a donation to support the institution in pursuing its important mission.

■ Casa da Criança de Tires (Tires Children's Home)

Under the coordination of the Champagnat Foundation, Tires Children's Home is a temporary shelter for children of both genders, aged between 3 and 10 years old, who are the children of prisoners at Tires Prison Establishment and other children at risk sent by Social Security or by the Minors Courts who are waiting for the definition of their project of life.

The Foundation offered a donation to support the activities of the institution.

■ Crescer a Cores – Social Solidarity Association

Crescer a Cores (Growing with Colour) is a non-profit making association, intervening in the area of psychology, education and health.

Founded in 2007, in Palmela, and with activity in the districts of Setúbal and Lisbon, its objective is the follow-up and promotion of the social inclusion of children, young people and elderly in situation of social vulnerability, in a perspective of community integration.

The Foundation gave a donation to support the institution in the acquisition of furniture and education material for its infant day-care centre at Carnide Parish Council (Lisbon).

■ Campanhã Youth Centre

Campanhã Youth Centre is a private social solidarity institution founded in Porto in 1814 and has a temporary shelter and residential home for children and young people at risk, an infant's emergency unit, infant day-care centre and kindergarten, with its head office in Porto and a branch in Vila do Conde.

This institution also manages a vocational school.

The institution currently cares for 110 children and young people who are boarders, and 120 external children at its infant day-care centre and kindergarten.

Joining in its charitable effort, the Foundation gave a donation to institution during the Christmas season.

■ Association of Family Members of the Victims of the Entre-the-Rios Tragedy

After the accident arising from the collapse of the Hintze Ribeiro bridge, where 59 people met their death, a large part of whom were from the municipality of Castelo de Paiva, various family members felt the need to constitute a committee for the purpose of giving them a voice, which culminated in April 2002, with the creation of the Association of Family Members of the Victims of the Entre-the-Rios Tragedy, recognised as an IPSS.

With its area of intervention being children and young people at risk, and intending to work in this field, they decided, based on the conducted diagnosis of needs, to build a temporary shelter to operate in the municipality of Castelo de Paiva.

The Foundation, aware of this particular issue, supported the workshop “Children and Young People at Risk; Mark Well, Intervene Better” which was held in March 2012.

1.1.3 Disability

■ Mobilidade Positiva (Integrated mobility)

Under the protocol of collaboration between the Foundation and the company Mobilidade Positiva, a specialist in the design and study of solutions for people with disability and constrained mobility, five cases were identified and supported of citizens with a disability or temporary incapacity and in situations of economic vulnerability.

Through this protocol, the Foundation seeks to provide a response to the requests for support received regularly from citizens in these conditions, helping to partially or fully fund the acquisition of technical assistance/supportive products, including intervention in the housing of the beneficiaries in order to ensure indispensable conditions of mobility.

■ Banks of technical assistance/supportive products

The Foundation renewed its support to two institutions of the municipality of Amarante, Bem-Estar – Gondar Solidarity Association and Fridão Parish Council, with a view to reinforcing the technical assistance banks of these institutions.

The purpose of these banks is to provide quality service to people who are in a situation of dependency, ensuring a suitable solution that is adjusted to their needs, leading to greater well-being and quality of life. Due to the scarcity of the resources of the local population and consequent waiting list for the use of these products, essentially articulated beds, it was found that it is necessary to reinforce these centres of in terms of specialised equipment.

It should be noted that the Foundation had already offered an important contribution to the said institutions by supporting the initial constitution of these banks.

■ Paralympic Athletes

The Foundation continued its support of two paralympic athletes, through a protocol signed in March 2010 by Mota-Engil with the swimmers Diana Guimarães and David Grachat.

The objective of this protocol was to provide financial support through an annual fixed grant of 10 thousand euros, during three years, to the athletes of adapted swimming in national and international competitions, which ended in 2012.

This support was intended, in particular, to endow the athletes with the necessary material resources to support their involvement in competitions and internships, the contracting of trainers and establishment of a training plan, with a view to their participation in the Paralympic Games of 2012 in London.

In addition to this annual grant and as stipulated in the protocol – attribution of a variable award according to the sports results achieved in the London Paralympic Games in August/September 2012 –, an award of EUR 2,500 was given to the athlete David Grachat who participated in the Final A of his competition, where he achieved a brilliant 6th place.

■ **Raríssimas – National Association of Mental and Rare Disabilities**

Raríssimas – National Association of Mental and Rare Disabilities is an IPSS, founded in April 2002 with the objective of supporting patients, families and all who live in close contact with rare disorders.

This is the first institution in Portugal dedicated to this problem which affects a large number of Portuguese families.

In addition to the donation granted in 2010 to this institution to support the treatment of a child from Madeira who has a rare disease – support that, in view of the significant progress observed in the patient, had been renewed until 2012 –, the Foundation attributed new financial assistance to the institution in 2012, aimed at supporting the construction of Casa do Marcos.

More than just a rehabilitation centre, Casa do Marcos, under construction in the municipality of Moita and whose inauguration is expected in 2013, will be a real home for 68 “rare children”, both boarders and semi-boarders.

This is the only house in the world of its kind, and offers various facilities under the same roof which will offer clinical and rehabilitation services, a leisure centre, a centre for the acquisition of skills, a centre for continued care, a day centre and various other activities.

■ **Cercestremoz**

The Foundation gave a donation for the financing of the remodelling works of Cercestremoz – Cooperative for the Education and Rehabilitation of Disabled Children of Estremoz.

This IPSS was one of the nine which were shortlisted, having received an Honourable Mention in the 1st edition of the Manuel António da Mota Award, in 2010.

Hence, the Foundation decided to support Cercestremoz, once again, for the important work it has developed in the area of support to disability in the Alentejo, covering the municipality of Estremoz and neighbouring municipalities.

■ **Cercimarco**

Cercimarco – Cooperative for the Education and Rehabilitation of Disabled Children is an IPSS of the municipality of Marco of Canaveses, whose mission is the development of solutions adjusted to the needs of people who are disabled or with problems of socio-professional insertion, promoting their quality of life, social integration and the autonomy of individuals, in partnership with the local community.

With the objective of improving the conditions of support to its users and offering a broader response to the needs of disabled people of the municipality of Marco of Canaveses and their families Cercimarco is building Complexo Cercimarco de Alpendorada, social facilities which will include a residential home, an occupation activities centre and home support service.

The Foundation, especially attentive to the cause of disability, provided its contribution by offering a donation to support the construction work of the complex.

■ **Porto Association of the Deaf**

Porto Association of the Deaf is an IPSS whose main activities are the representation and defence of the deaf population, education and vocational training and support to the deaf community.

The Foundation gave a donation to this institution in order to support the travel costs to Fátima for participation in the I National Football Tournament of 5, “Pastorinhos de Fátima”, and also supported the association’s participation in the European Futsal Masters held in Germany.

1.1.4 Sports

■ Clube Kairós

The Clube Kairós is a sports association of São Miguel, Azores, which develops its activities in the parish of Rabo de Peixe, in the areas of basketball, volleyball and adventure sports (surf and mountain biking).

The club was created by initiative of Kairós – Cooperative of Incubation of Solidarity Economy Initiatives which undertakes all its work in the social area, support drug abusers, prisoners, repatriates and people in situations of social exclusion from social districts.

The work developed by the Clube Kairós, whose athletes of the training brackets are almost entirely from the parish of Rabo de Peixe, has increased and strengthened the practice of sports in these regions, improving the social work developed in these places and giving a more positive image of these localities that are greatly characterised by poverty and social exclusion.

The Foundation has become associated to the work of Kairós, sponsoring for the second consecutive year the activities developed by the club in its training brackets.

■ Leixões Sport Clube

Leixões Sport Clube, founded in 1907, is one of the oldest and most prestigious sports clubs of Portugal.

Apart from football and volleyball, the sports for which it is most known, swimming has also been nurtured, in particular the modality of adapted swimming where the club, through its athletes, has conquered various national and international trophies.

Sports in disability has merited a fresh wave of attention by the Foundation, which has become associated to this sports club in the financing of its adapted swimming team which welcomes disabled children and young people for the promotion of their well-being and full social integration.

■ Associação Desportiva de Grijó

The Foundation offered a donation to Grijó Sports Association, with a view to the acquisition of sports equipment for the mini-basketball section, thus boosting participation in this sports modality amongst the younger age groups served by the institution of this parish of the municipality of Vila Nova de Gaia.

■ Académico de Amarante Sport Clube

Académico de Amarante Sport Clube, an institution which has become renowned in the promotion of youth sports in Amarante, once again received a donation of the Foundation aimed at supporting its activities in favour of the practice of sports by young people.

■ Associação Cultural Desportiva e Recreativa de Codessoso

The Foundation renewed its support to Codessoso Cultural, Sports and Recreational Association with its enthusiasm and contribution to the promotion of sports and leisure in the parish.

Codessoso Sports Group is a non-profit making association, founded in 1980 in the parish of Codessoso, municipality of Celorico de Basto, and has contributed to the integration of the entire population through the different events it organises and in which it participates, in the cultural area as well as in recreational and sports areas.

■ Grupo Desportivo de Cepelos

The Foundation offered a donation to support Cepelos Sports Group.

This donation was given to support the remodelling works of its head office, namely the entire replacement of the roof.

■ Sport Clube Salvadoreense

Created in 1923, Sport Clube Salvadoreense is one of the oldest clubs of the district of Porto, being based in the parish of Salvador do Monte, municipality of Amarante.

This club develops activities in various areas, such as football, music, sports fishing and culture. The Foundation offered a donation to support the operation of the institution.

■ Cyclotourism

Once again, the Foundation sponsored the trip to Fátima of Mota-Engil Group employees, in its 4th edition, paying the related expenses.

This initiative intends to offer a moment of leisure and socialising between colleagues, also promoting sports activity through of the cyclotourism associated to the religious symbolism of the journey.

1.1.5 Housing



■ Habitat for Humanity International

Associação Humanitária Habitat, founded in May 1996, is an NGO whose fundamental principle is congregating efforts and promoting initiatives in the area of social solidarity, especially aiming to contribute to eliminating the deterioration of residential buildings and support vulnerable families in obtaining suitable and decent housing through their construction or restoration.

The Foundation, through a protocol signed with this institution, seeks to become associated with its work with a view to enabling the construction or restoration of housing for vulnerable families, in particular in the municipality of Amarante, a territory to which Mota-Engil is linked through strong symbolic and institutional ties.

The Foundation's commitment to this protocol essentially involves an annual grant aimed at supporting the structural costs of the institution in the municipality of Amarante, as well as the funding of the reconstruction costs of the houses. The mobilisation volunteers of the Mota-Engil Group to participate in the reconstruction works and the offer of construction materials are also included in support given by the Group.

Under this protocol, in 2012 the Foundation contributed to the reconstruction of a further three houses (thus reaching a total of six restored houses under this partnership) which were lacking the minimum conditions of comfort, safety and healthiness and belonged to vulnerable families of the municipality of Amarante in the parishes of Fridão, Gondar and Canadelo.

■ Porto Amigo

Aimed at promoting urban social cohesion and ensuring decent housing conditions for the most elderly, the Group's Foundation and Fundação Porto Social, of Porto City Hall, signed a protocol called Porto Amigo which established forms of collaboration for the implantation of adaptation and improvement works in the housing conditions of the senior citizen population of the city of Porto, in situations of poverty and resident their own or rented houses.

In 2012, with the inclusion of Porto Social Action Group (G.A.S. Porto) in this partnership, the area of intervention of this project was expanded.

Through voluntary actions, G.A.S. Porto has taken on the continuous follow-up of the project's beneficiaries, providing them with support in the psychosocial areas to complement the intervention in the housing sphere.

Fifteen interventions have already been carried out, under this protocol, in houses of the elderly, thus contributing to improve their living conditions and return dignity to their homes.

1.1.6 Elderly

■ Cepelos Parish Council

The Foundation offered a donation to Cepelos Parish Council, aimed at the financing of the construction work of the Padre Pacheco Home.

This home, with capacity to receive 14 users, will be built on land, next to Cepelos Church, assigned by Amarante City Hall, where its management will be under the care of CLAP – Centro Local de Animação e Promoção Rural, an IPSS of the municipality of Amarante.

■ Aboadela Parish Council

The Foundation offered a donation to Aboadela Parish Council of the municipality of Amarante with a view to supporting the institution in the rehabilitation and acquisition of equipment for Aboadela Senior Citizen Support Centre.

■ Vale Santa Natália Social Centre

Vale Santa Natália Social Centre is an IPSS of the municipality of Amarante which develops activities to support senior citizens, in particular in the form of services of assistance to the home for 20 users and a day centre for 30 users.

The Foundation offered a donation to institution with a view to supporting the acquisition of different equipment.

1.1.7 Health

■ Protocol between the Manuel António da Mota Foundation/Portuguese League Against Cancer – Regional Centre of the North/Portuguese Oncology Institute of Porto

Under the protocol signed in 2011 between the Foundation, the Portuguese Oncology Institute of Porto and the Regional Centre of the North of the Portuguese League Against Cancer, a social support service was created for oncological patients hospitalised in their palliative care unit and their families.

Renewed in 2012, this protocol enables the palliative care unit of the Portuguese Oncology Institute of Oporto, which treats over 1,000 patients per year, to continue to count on a financial grant offered by the Foundation, providing support in various forms to patients and their families who are in serious situations of economic, financial and/or psychosocial vulnerability, and are likely to undergo deteriorated well-being and quality of life, thus placing at risk the efficiency of the clinical care provided or contributing, directly or indirectly, to their isolation or social exclusion.

■ Portuguese League Against Cancer – Northern Regional Centre

The Portuguese League Against Cancer is a cultural and social service association, declared of public utility, which promotes the primary and secondary prevention of cancer, social support and the humanisation of the assistance given to oncological patients, and training and research in oncology.

The Foundation offered a donation to its Northern Regional Centre to fund its activities.

■ Portuguese Oncology Institute of Oporto

The Foundation granted support to the Portuguese Oncology Institute (IPO) of Oporto for the acquisition of a container which will be used as a waiting room for users of the services of this institution.

The growing number of patients using Porto IPO, combined with the budget restrictions in the health area, limits the institution's possibilities of investment with respect to the construction of facilities to support patients who travel long distances and must wait, sometimes for hours, for the ambulances which will take them home.

The solution that was found consists of the installation of a waiting room inside a container, thus improving the well-being and comfort of the patients waiting there.

■ Acreditar – Association of Parents and Friends of Children with Cancer

Acreditar – Association of Parents and Friends of Children with Cancer is an IPSS which seeks to help children diagnosed with cancer and their families, supporting them in the psychological, emotional and economic areas.

The work of the institution is divided over its regional centres of the North (Oporto), Centre (Coimbra), South (Lisbon) and Madeira (Funchal), which correspond to the urban centres where there are paediatric oncology hospitals.

Located close to the new Paediatric Hospital of Coimbra, "Casa Acreditar de Coimbra" has 20 rooms distributed over three floors and an outdoor area with large gardens.

This "Home far from Home" offers free accommodation to the children and young people under treatment at hospitals of Coimbra accompanied by their families, thus enabling them to reorganise their lives in a manner similar to life in their own homes. This house not only receives children and young people with cancer, but also other diseases.

During 2012, the Foundation maintained its partnership with this institution, renewing the support granted in 2011 to contribute toward the operating costs of Casa de Coimbra.

■ Ernesto Roma Foundation

The Ernesto Roma Foundation, an entity created to support the oldest association of the world in the follow-up of people with diabetes (Associação Protetora dos Diabéticos de Portugal, APDP), launched the campaign "100 Sponsors United through Diabetes".

The objective of this campaign, addressed to organisations and companies, is to raise awareness amongst them on the issue of diabetes, making them sponsors of this cause for the specific purpose of helping APDP in research for the cure of this disorder and in ensuring the feasibility of the Ernesto Roma School of Diabetes, aimed at training healthcare professionals and patients in the forms of dealing with the disease and the respective types of treatment.

Diabetes is a chronic disease which affects close to 1 million people in Portugal, and is the fourth main cause of death in developed countries.

Following the renewal of the protocol with this institution for a further three years, the Foundation maintained its status of Blue Sponsor under this campaign.

■ Mundo a Sorrir – Association of Portuguese Charitable Dentists

Mundo a Sorrir – Association of Portuguese Charitable Dentists is a non-profit making association, pioneer in the provision of oral healthcare assistance, where its main objectives are the promotion of the right to oral health in Portugal and in the world.

Considering that the development of actions of partnership in the oral health area will contribute to resolving situations of vulnerability on health matters and to the social reinsertion of the Portuguese population, the Foundation established a protocol with Mundo a Sorrir, aimed at strengthening the access of the most vulnerable segments of the Portuguese population to healthcare under the objectives of the National Plan for Oral Health.

■ Legião da Boa Vontade

Legião da Boa Vontade (LBV) is a charitable, philanthropic, educational, cultural, philosophical, ecumenical and altruistic association recognised for its work in social and education fields.

Since its creation, this IPSS has collaborated to improving the quality of life of populations in situations of vulnerability or social risk, inscribing in its mission the promotion of education and culture with ecumenical spirituality, seeking to ensure dignified living conditions to all.

The Foundation once again associated itself to this institution under the Happy Smile programme, giving a donation for the conversion of a vehicle which will operate as a Mobile Unit of Oral Health and a dentistry service amongst the most vulnerable communities without access to oral healthcare.

In addition to the screening, provision of information and awareness-raising actions within communities, LBV provides oral healthcare services through specialised staff, contributing to the well-being of present and future generations, and publicises daily routines of healthy habits related to hygiene and oral health.

■ Fundação Portuguesa A Comunidade contra a SIDA

The Community Against Aids Portuguese Foundation was constituted in December 1993 as an IPSS, with the main objectives of providing direct, confidential and free support to people infected with HIV/AIDS, promoting information/training on health and the prevention of HIV/AIDS and associated behaviour of risk, promoting the prevention of violence in school contexts, and collaborating in scientific research projects in the medical and psychosocial area, amongst others. Aware of these sensitive issues, the Foundation offered a donation with a view to contributing to the remodelling of the institution's premises in the city of Oporto.

■ Associação Viagem de Volta

The Return Trip Association is an IPSS created in 1998 in the municipality of Bombarral which is dedicated to treatment of drug abuse.

Its main objective is to enable an isolated individual, in view of the surroundings, to interact with other individuals in community groups with networks of relations, fostering the interexchange of experiences and acquired knowledge, the rediscovery of the individual's own life and therapeutic recovery.

■ ARTERAPIAS – Association of Support to Parque Clinic

ARTERAPIAS – Association of Support to Parque Clinic is a private non-profit making association whose purpose consists of developing actions involving prevention, treatment and rehabilitation in mental health in childhood and adolescence.

The Foundation gave a donation to fund restoration works in the pavilion where association's activities take place, namely psychotherapy, therapy through plastic arts, psychomotricity and drama therapy, amongst others.

■ League of Friends of Santa Cruz Hospital

Integrated in Centro Hospitalar de Lisboa Ocidental, EPE, Santa Cruz Hospital, in Carnaxide, municipality of Oeiras, is a public health institution aimed at treating patients with serious diseases of the cardiac and renal area.

With a view to offering the patients and their families better conditions of comfort and well-being in the use of the hospital services, the Foundation, renewing the support granted in previous years, gave an important contribution for the acquisition of a variety of equipment to improve the conditions of support to the users of this hospital.

■ Association of Friends of Santa Maria Hospital

The Association of Friends of Santa Maria Hospital of Lisbon, an IPSS founded in 1996, organises voluntary work at Santa Maria Hospital, for the main purpose of acting as a link between the patient, the family and the hospital, contributing to humanise the hospital and improve the conditions of reception and hospitalisation.

The Foundation offered a donation aimed at supporting the association's activities.



■ Blood/Bone Marrow Donation Campaign

With the objective of responding to many situations of patients indicated for bone marrow transplants and who do not have a compatible family donor, the National Record of Voluntary Donors of Bone Marrow was created in 1995 with the abbreviated name of CEDACE (Centro Nacional de Dadores de Células de Medula Óssea, Estaminais ou de Sangue do Cordão).

The Histocompatibility Centres of the North, Centre and South of the Ministry of Health are responsible for the laboratorial support to transplants, as well as research in the area of Transplants and Regenerative Medicine.

The Foundation had become aware, through references made by employees, of dramatic situations of family members or friends with leukaemia and other blood disorders who can only be treated through a bone marrow and could not find a compatible donor.

So, in collaboration with the Histocompatibility Centre of the North, the Foundation promoted a blood/bone marrow donation campaign at the premises of Mota-Engil, appealing to the charitable spirit of all the employees.

■ “Conscious Consumption, Respect the Environment” Campaign

In 2012 the Foundation once again promoted the “Conscious Consumption, Respect the Environment” campaign developed by Eurest, which was extended to all users of the Group's dining rooms in Linda-a-Velha and Oporto, where the service was provided by this entity.

This campaign seeks to encourage the fight against the waste of food and reduce the production of waste, combined with social solidarity action.

The users of the dining room were asked to place on their plates merely the amount of food sufficient to meet their nutritional needs. At the end of the meal and for every plate given back without leftovers, the consumer received a token corresponding 10 g of non-perishable food which was deposited in a tombola drum, and later converted into the equivalent value obtained in terms of food.

In Oeiras, as in the previous year, the food was donated to the Association of Residents of Bairro 25 de Abril, an IPSS which, in Linda-a-Velha, develops very important social work with young people and senior citizens and in home support to people in situations of isolation and dependency, and also helps to mitigate the difficulties of the most vulnerable families.

In Porto the food was donated to Legião da Boa Vontade, an association recognised for its work in the social and education area which has collaborated in improving the quality of life of populations in situations of vulnerability or social risk, seeking to ensure dignified living conditions to all.

1.2. SOCIAL AND FAMILY SUPPORT TO THE EMPLOYEES OF THE MOTA-ENGIL GROUP

■ Social Support Fund

The Foundation instituted a Social Support Fund as a permanent instrument to provide economic support to the employees of the Mota-Engil Group and family members of their household.

The Fund is especially aimed at providing assistance in cases observed in the personal or family sphere of the employees which might lead to the unexpected deprivation of income or increased expenses capable of placing at risk the economic security and stability of the employee or his/her family.

Cases which may entitle support include an accident or illness which results in total or partial incapacity for work of a temporary or definitive nature, the death of the employee, illness of the spouse and disability of any family member of the household, amongst other situations which fall under the object of the Fund.

The financial support granted through the Fund may be on-off or continued, depending on the characteristics of the specific case which led to the application reserved to Mota-Engil Group employees with over five years of service.

The Fund's management obeys specific regulations, based on an annually established budget allocation.

■ Scholarship Programme

The Study Grant Programme was instituted for the first time for the academic year of 2006-2007 under Mota-Engil, with its management having been transferred to the Foundation in 2011.

The grants, of the value of EUR 3,000 per year and per beneficiary, are attributed to higher education students who are children of lower income employees of the Group and who achieved good academic grades.

Up to date, 113 students have been assisted.

This programme seeks to favour a policy of equal opportunities, contribute to enhancing the qualification levels of young people and serves to stimulate their academic performance.

Following a protocol signed with a young Cape Verdean student in a situation of considerable economic vulnerability, under which a study grant was attributed to subsidise the completion of this student's higher education and stay in Portugal, the Foundation also decided to support this same student in the completion of post-graduate studies.

1.3. VOLUNTARY WORK

■ Habitat for Humanity International

Under the protocol established with Habitat for Humanity Portugal, the Foundation, as in all previous years, challenged the employees of Mota-Engil to become involved in this project, having received, as usual, a very positive response.

This project involved the participation of 17 employees of Mota-Engil from the different companies of the Group and from the Foundation itself, where teams were constituted to implement the work which took place on Saturdays of the period from April to September.



At the end, each participant, in general, experienced the satisfaction of having taken part in such humanely rich and gratifying voluntary action.

■ Porto de Futuro

Under the Porto do Futuro project and during the development of the partnership with the Manoel de Oliveira Vertical Group of Schools (Oporto) the following voluntary actions took place involving Mota-Engil employees:

- Learn to become Enterprising – Junior Achievement Portugal: participation of nine volunteers from different companies of the Group who lectured the Learn to become Enterprising programmes (The Family, The Community and Economics for Success) at the schools of this group.
- Management Consultancy – participation of one volunteer of Mota-Engil Engenharia e Construção in the presentation of the topic “How to Organise a Project” aimed at the directors and heads of the school groups in this partnership.



1.4. INTERNATIONAL SOLIDARITY

1.4.1 Angola

■ More Health Project – For a Better Future

An action of prevention in health and medical assistance directed at a group of 1,300 children aged between 5 and 12 years old took place on 8 and 9 December, in the province of Cabinda (Angola),

The launch of the action was attended by members of the Boards of Directors of Mota-Engil-Angola and of the Foundation and by the provincial authorities of Cabinda, which were represented by the provincial Deputy Governador, the Secretaries of Education and Health, amongst other personalities of the locality of Lândana, where the action was held.

The locality of Lândana is particularly symbolic for the Mota-Engil Group since this was where Mota & Companhia, under the strong hands of Manuel António da Mota, its founder, first started the Company's activity.

The More Health – For a Better Future initiative covered screening for contagious diseases, the referral of detected cases to the reference hospital and the donation or administration of emergency medication considered necessary.

An awareness-raising action was also held on oral hygiene and the children were given dental hygiene kits.

The action took place under the protocol signed between the company Mota-Engil Angola, the Manuel António da Mota Foundation and the Embassy of the Federation of the Autonomous Pories of the Sovereign Order of Saint John of Jerusalem – Knights of Malta.

The protocol, funded by Mota-Engil Angola and the Manuel António da Mota Foundation, seeks to provide free medical assistance to the most vulnerable populations of various provinces of Angola, a task entrusted to the Embassy of the Federation, whose healthcare professionals offer their work on a voluntary basis for the development of these actions.

Employees of Mota-Engil Angola also participated as volunteers in this initiative, contributing with their enormous dedication and effort to ensure its notable success.

Mota-Engil Angola and the Manuel António da Mota Foundation, in collaboration with the Embassy of the Federations, thus sought, in what was the first of other actions, to strongly express their solidarity and responsibility to Angolan children, in particular those from more vulnerable circumstances, in an area as crucial as prevention and assistance in health.

1.4.2 Mozambique

- **MOVE – Microcredit and Entrepreneurial Association**

The Foundation decided to support the Católica-MOVE project associating its name to microcredit and entrepreneurial projects in Mozambique promoted by Universidade Católica Portuguesa.

The support attributed to MOVE, Microcredit and Entrepreneurial Association, was intended to fund the project's project and offer a series of awards to the best entrepreneurs supported by MOVE in Mozambique.

1.4.3 São Tomé e Príncipe

- **School of Medicine of Universidade Nova de Lisboa**

The Foundation gave an important donation for the acquisition of medical equipment under the Health for All – Specialities programme held in São Tomé e Príncipe and promoted by the School of Medicine of Universidade Nova de Lisboa in partnership with the NGO Instituto Marquês de Vale Flor.

The project consists of the visiting of this country by Portuguese medical teams for the purpose of carrying out surgery and auditory screening, where, based on this work, an extremely high level (over 50%) of sensorineural hearing loss, of various degrees, has been identified, in most cases bilateral, in particular in children and young people, which explains the absence of speech in the majority of these cases.

The necessary technical equipment consists, namely, of an audiometer, impedance meter and prostheses in order to conduct the field work.

- **Our Lady Missionary Franciscan Sisters**

This religious congregation carries out important work in Guadalupe, São Tomé e Príncipe, in support of the populations of this locality, in particular with children and young people, in the area of education and vocational training.

The Foundation supported the congregation in the construction of a workshop for the training of young carpenters and masons, thus enhancing the professional future opportunities of the young trainees.

2. *Manuel António da Mota Award*

The annual institution of the Manuel António da Mota Award is a statutory imperative of the Foundation.

The award seeks to honour and pay tribute to the memory of the founder of Mota-Engil, distinguishing, on an annual basis, organisations and personalities showing outstanding performance in the different areas of activity of the Foundation.



At its 1st edition, in 2010, the award targeted private social solidarity institutions which have become notable in the combat of poverty and social exclusion, during that European Year for Combating Poverty and Social Exclusion.

The winner of the award was ASTA – Socio-Therapeutic Association of Almeida, an institution which, in the municipality of Almeida, develops notable work of social, human and economic integration of disabled citizens, seeking to provide them with dignified living conditions in a context very close to that of a family atmosphere.

In the European Year of Volunteering celebrated in 2011, the objective of the 2nd edition of the Manuel António da Mota Award was to distinguish organisations promoting voluntary work, with head office and activity on national territory, with remarkable work in the development of activities and projects under a volunteer-based programme, especially in the area of voluntary work of proximity.

The award was attributed to Leque – Transmontana Association of Parents and Friends of Children with Special Education Needs.

Based in Alfândega da Fé, Leque runs an Attendance and Entertainment Centre for Disabled People (CAAPAD) which informs, counsels and supports disabled people and promotes the development of the necessary skills for solving the personal problems related to the disability, as well as a series of social and cultural entertainment activities.

Its Parents School, an innovative initiative, ministers parental training courses for the family members of disabled people, strengthening family ties and endowing families with the necessary skills to deal with the disability in a perspective that is socially inclusive and one of acceptance and respect for differences.

The European Year of Active Aging and Solidarity between Generations was the theme of the 3rd edition of the Manuel António da Mota Award, held in 2012.

The fundamental purpose of this European Year was to draw attention to the important contribution of the elderly to society, create the necessary conditions for active aging and strengthen solidarity between generations.

The objective of the 3rd edition of the award was to distinguish projects in the area of employment, participation in society and promotion of an independent life fostered by non-profit making entities, public bodies and local government, secondary and higher education institutions and entities linked to the health sector.

From the 117 applications received, the selection board of the Award shortlisted ten institutions:

- Alzheimer Portugal
- Associação Cultural e de Apoio Social de Olhão (Olhão Cultural and Social Support Association)
- Associação Teatro Construção (Construction Theatre Association)
- Câmara Municipal de Évora (Évora City Hall)
- Centro Social Valado dos Frades (Valado dos Frades Social Centre)
- Fundação de Serralves (Serralves Foundation)
- Guarda Nacional Republicana (National Republican Guard)
- PROSALIS – Projeto de Saúde em Lisboa (Lisbon Health Project)
- Santa Casa da Misericórdia de Bragança
- UNIFAI/ICBAS-UP – Unidade de Investigação e Formação sobre Adultos e Idosos/Instituto de Ciências Biomédicas de Abel Salazar – Universidade do Porto (Unit of Research and Training on Adults and the Elderly/Abel Salazar Biomedical Science Institute – Oporto University)

The selection process complied with a series of social, technical, institutional and economic criteria established in the award regulations and applicable to the analysis of the application form, followed by a number of visits to the shortlisted institutions by members of the selection board, which enabled in loco appraisal of the activities developed and determination of the winning applicant.

The selection board was composed of two members of the Foundation's Board of Directors and personalities of recognised merit and confirmed experience in the area of aging:

- Daniel Serrão – Guest Professor of the Bioethics Institute of UCP
- Maria Joaquina Madeira – National Coordinator of the European Year of Active Aging and Solidarity between Generations
- Manuel Villaverde Cabral – Researcher Emeritus of the Social Science Institute and Director of the Aging Institute of Lisbon University
- Maria Manuela Eanes – Chairperson of the Board of Curators of the Manuel António da Mota Foundation and Chairperson of the Board of the Support to Children Institute
- Maria Manuela Mota – Member of the Board of Directors of Mota-Engil, SGPS, and Chairperson of the Board of Directors of the Manuel António da Mota Foundation
- Rosa Maria Mota – Member of the Board of Directors of the Manuel António da Mota Foundation

In a renewed partnership of communication signed by the Foundation with TSF – Rádio Notícias, the “Active Portugal” item brought to radio listeners stories of active aging and solidarity between people of various generations, as well as series of documentaries and videos of each of the shortlisted institutions.

The 16th December was marked by the holding of the “Active Portugal” Conference and the announcement of the winner of the Manuel António da Mota Award, whose prize was handed over by the Minister of Solidarity and Social Security, Pedro Mota Soares.

The prize-giving ceremony of the Manuel António da Mota Award was also attended by Father Lino Maia, Chairman of the National Confederation of Solidarity Institutions (CNIS), Manuel Sobrinho Simões, scientist and medical doctor, the Chairman of the Board of Directors of Mota-Engil, António Mota, Manuela Ramalho Eanes, Chairperson of the Board of Curators of the Manuel António da Mota Foundation, and the Minister of Solidarity and Social Security, Pedro Mota Soares, who closed the event.

Before the opening of the session, two video messages were exhibited, given by the President of the Republic and the President of the European Commission.

The session was also marked by two cultural moments. The Senior Choir of the Manuel António da Mota Foundation performed during the interval, and the fado performer Carlos do Carmo lent a touch of brilliance to the end of the conference.

Alzheimer Portugal was the grand winner of the edition for 2012.

Founded in 1988 and member of Alzheimer Europe, this IPSS is dedicated to the social integration and improvement of the quality of life of people with dementia and those who care for them, and is the only organisation in Portugal specifically directed to this cause.

The institution fills in an important gap, considering that in Portugal there are no public or economically accessible solutions for people with dementia, at a time when epidemiological data points to the existence of around 153,000 people with this disease. The support given to carers is also fundamental since sociological research indicates very high levels of stress and depression in these people which, in 80% of the cases, are family members.

The Active Aging in Dementia programme seeks to combat the ignorance on Alzheimer's disease and other forms of dementia, the stigma associated to this disease, the isolation of patients and the people who care for them, and the lack of suitable training for carers.

Amongst the activities covered by this project are actions of cognitive stimulation for patients with Alzheimer, the "Memory Walk" charity walk, the "Alzheimer Café" meetings, where people with dementia, their families and carers share experiences and receive information and support, work on the Alzheimer Portugal website and provision of training in blended learning and e-learning format to families, technical staff or helpers of direct action.

The Foundation feels, once again, very honoured to have amongst its shortlist institutions of such great prestige, and congratulates Alzheimer Portugal for the work developed in a public health area of enormous and increasing relevance.

3. Education and training

■ **Manuel António da Mota Vocational Training Centre**

In 2012 the Foundation received certification as a training entity from the Directorate-General for Employment and Labour Relations, which enabled it to take on the management of the Manuel António da Mota Vocational Training Centre.

The process of certification covered five training areas – Civil Construction and Civil Engineering, Electricity and Energy, Occupational Safety and Hygiene, Secretarial and Administrative Work, and Framework in the Organisation.

The training and funding framework of the activities are ensured through of a protocol signed in July 2012 between the Foundation and The Institute of Employment and Vocational Training (IEFP, IP).

In October 2012 the Foundation assumed full managerial tutelage of the Training Centre.

Having completed this process, the Foundation pursued its focus on learning in alternation (on-the-job training alternated with academic training) in areas where the Centre has recognised credibility and experience, confirmed by the recognition of public authorities and by the indices of employability achieved in the placement of the young trainees.

This training modality targets young people aged below 25 years old who have completed the 3rd cycle of elementary education, permitting double certification, academic and professional, and favours insertion in the labour market simultaneously with the pursuit of academic studies.

In this training modality, the theoretical preparation involving the socio-cultural, scientific and technological component is complemented with practical training in a real work environment, with the trainees alternating between these two training contexts.

In a perspective of diversification of its training offer, the Training Centre, in permanent coordination with schools, public entities and economic agents, is especially attentive to the need to guide the career paths chosen by young people according to labour market dynamics, seeking to give priority to courses leading to high employability.

In 2012, the Training Centre were giving ten training courses in the areas of Work Technician, Measurement and Budgets Technician, Electrical Installations Technician (2), Refrigeration and Climatisation Technician (3), Occupational Hygiene and Safety Technician, Administrative Technician and Quality Technician, covering a total of 96,787 training hours and involving 129 trainees.

Based on a sustained path of growth and diversification of its training offer, over the past few years the Training Centre has focused on the areas of Electricity and Energy due to their greater potential employability.

The poor job prospects offered by secondary education, exacerbated by the adverse circumstance currently experienced in the labour market, and the orientations on matters of education policy, which involve increased vocational training, make this education and training modality more attractive for young people, is combined, in the particular case of this Training Centre, with the prestige and experience accumulated over 15 years of regular operation, based on the quality of the trainers and the material and pedagogic resources provided to the trainees, and social support given to students in situations of higher economic and family vulnerability in order to prevent the early leaving of academic studies and foster academic success.

The Training Centre will remain focused on its fundamental mission: uphold and strengthen its level of attraction to young people, offer quality training in highly employable areas and support young people in access to the labour market, thus fulfilling a function of the greatest importance and serving the purpose of increasing the qualification of young people as an essential vehicle for their full social inclusion.

■ Porto de Futuro

In April 2007 Mota-Engil, together with other reference companies of the metropolitan area of Oporto, signed a protocol which underlies this project and which is also underwritten by Porto City Hall, the Regional Directorate of Education of the North and the Manoel de Oliveira Vertical Group of Schools, a partner institution of Mota-Engil.

The partnership seeks to combine the efforts and common interests of the education system and the business community through the adoption, by schools, of good practices of the business world's management model.

Under this project, which has in the meantime been taken under the wing of the Foundation, the following activities developed with the Manoel de Oliveira Vertical Group of Schools in Porto during 2012 are of particular interest:

- Learn to become Enterprising programmes – Junior Achievement: “The Family”, “The Community” and “Economics for Success”

Learn to become Enterprising – Junior Achievement Portugal is an organisation in the area of the education for entrepreneurial activity whose mission consists in inspiring and preparing young people aged 6 to 25 years old to be successful in the world of the global economy.

The Learn to become Enterprising programmes are implemented at schools, during the academic period, by volunteers of the companies with the support of teachers. The volunteer conveys to the students, his/her experience of professional and personal life through a specific method.

The objective is to raise the awareness of young people on how important it is to “Learn to become Enterprising”, an enriching attitude to be pursued over a lifetime, addressing issues/ areas such as citizenship, active awareness, ethics, financial literacy and development of professional life.

In 2012, as in previous years, the Foundation contributed regularly to the implementation of these programmes through of the participation of Mota-Engil Group volunteers.

■ Management Consultancy

Under the cooperation protocol signed between Oporto Town Council and Oporto Management School – UPBS, and as a result of joint reflection on the state of development of the Future



Porto Programme and its levels of progression, a management consultancy programme was developed for the Future Porto community.

Under the scientific coordination of EGP-UPBS, this programme consisted of the holding of 17 “weekly meetings”, in which the 17 partnerships participated.

For each meeting, a theme was identified and presented by an employee of the partner companies, in a practical and testimonial perspective, for the purpose of facilitating the transfer of good practices of the business world to schools. This initiative also involved the active participation of a director of the partner schools, responsible for the presentation of a specific case for analysis and discussion.

Mota-Engil presented the subject of “How to Organise a Project”, through the voluntary participation of an employee of Mota-Engil Engenharia e Construção.

■ School Merit Awards

Since the beginning of the partnership, awards have been attributed to the best students of the School Group which are part of the partnership’s Framework of Excellence and Honour.

In 2012, the prizes were once again given at the School Group’s Christmas Party, awarding each student with a gift-cheque allusive to his/her performance at school during the previous academic year.

■ EPIS

EPIS, Businesspeople for Social Inclusion, is a private non-profit making association whose priority mission is education, in particular the combat of poor academic performance and early school leaving.

For this purpose, EPIS has developed a unique approach in Portugal to fight against poor academic performance and early school leaving in the 2nd and 3rd cycle of schooling, based on a capacity-building methodology applied to young people and their families, perfected and developed by a national network of professional mediators.

This network is composed of municipal teams who are specialised and experienced in these matters, where the methodology includes a system of signalling of young people with risk factors in terms of academic success and a portfolio of specific capacity-building methods for each of these categories, to enable the construction of individual close and continuous supervision plans. Since 2007, EPIS has already supervised over 10,000 students all over the country who have returned to good academic performance or gone back to school to attend education or training.

In 2011/2012, EPIS and its partners closely supervised 2,541 students of the 3rd cycle of schooling, of which 1,900 of these young people were in their first year of the programme. The rate of academic success of these EPIS students changed from 60% in 2011 to 68.2% in 2012. This improvement of academic success was reflected in the “creation” of a further 209 new good students in 2012.

In 2012, EPIS also extended the focus of its work to professional insertion through the launch of a fund to support professional internships, in a work environment, aimed at facilitating the training and insertion of young people who are disinterested in the education system and wish to embark on a professional path when they complete the 9th year of schooling and reach the age of 18 years old.

The Foundation has assumed the leadership of this associative relation, succeeding Mota-Engil, which integrated the group of founders of EPIS, as well as a large number of reference companies on the national panorama.

■ In-family Conversations

The Foundation, in collaboration with EPIS, organised at the Porto and Linda-a-Velha premises of Mota-Engil, two sessions called “In-family Conversations” open to the participation of all employees of the Mota-Engil Group.

How to encourage children to study, specifically to develop study methods in order to restore good academic performance at school, was the theme for these sessions.

The sessions were guided by EPIS and, in an informal atmosphere, study methods, time management, academic performance and family motivation were debated, based on the experience that EPIS has gained in the field.

There was also time to debate issues posed by the participants.

■ Young Entrepreneurs – Building the Future

The Foundation decided to support an enterprising initiative aimed at the school community of the municipality of Amarante called Young Entrepreneurs – Building the Future, promoted by Amarante Business Association (AEA).

This project seeks to foster, in students, teachers and the community in general of the municipality of Amarante, the potential entrepreneur, leading to changes in attitude, direct contact with entrepreneurial concepts, and the development of new social and personal skills.

With a time horizon of three years, this project aims to disseminate entrepreneurship and good entrepreneurial practices amongst the junior school public, in the 10th and 12th year of schooling of the participant schools.

In addition to Amarante Business Association (AEA), as the promoter, and the Manuel António da Mota Foundation, as the main supporter, the project is also supported by Caixa Geral de Depósitos, Instituto Empresarial do Tâmega, Associação de Trabalho Humanitário e Organização Social (ATHOS), Aventura Marão Clube – Casa da Juventude de Amarante, and covers all the secondary education schools of the municipality of Amarante, namely Secondary School, São Gonçalo College, António do Lago Cerqueira Vocational School and Externato de Vila Meã.

■ Association for the Second Opportunity Education

The Association for Second Opportunity Education – AE2O is a non-profit making association based in the municipality of Matosinhos, whose principal objective is to promote second opportunity education, working in particular with vulnerable young people with low academic and professional qualification and at risk of social exclusion.

This school, pioneer in Portugal, is the only Portuguese entity which is part of the European network of Second Opportunity Schools.

Matosinhos Second Opportunity School is a socio-education solution aimed at young people who leave school without having achieved the minimum qualifications required to access employment or attend new training paths, and in most cases do not have the basic social skills to enable suitable social and occupational integration.

Recognising the social importance and pioneering nature of this project, the Foundation gave a donation to support the activities of the institution.

■ Torrance Centre – Creativity Olympics

The Torrance Centre is a scientific-pedagogic non-profit making association, whose objective is to promote the development of creativity and emotional intelligence.

For this purpose, it promotes the Creativity Olympics, an annual initiative aimed at young people of the 4th to the 12th year of schooling, integrated in the Future Problem Solving Program International competition, a world event of creative resolution of problems applied to the education context.

These Olympics on a very current transversal topic of recognised pertinence in the education context: the promotion of skills for the creative resolution of problems, aimed at preparing citizens who are capable of meeting current and future challenges, at a personal and professional level.

The Foundation gave a donation with a view to supporting the holding of the Creativity Olympics.

■ **Amarante Cultural Centre**

The Cultural Centre of Amarante – Maria Amélia Laranjeira is a cultural and recreational association, founded in 1981 and declared a legal person of public utility.

Its action is predominantly developed in the areas of music and dance, and also includes a reference training school for specialised artistic education.

The Dance/Integration project seeks, through the teaching of dance, to favour the inclusion of children and young people at risk of exclusion and with high rates of early school leaving or poor academic performance, promoting the adoption of values such as discipline, punctuality, persistence and teamwork.

The Foundation supported this project due to its recognised relevance in the socio-education field and its role as an excellent vehicle of social inclusion.

■ **Amadeo Souza-Cardoso School Group**

The Amadeu Souza-Cardoso School Group, in the municipality of Amarante, decided to promote the publication of a school newsletter, Amadeozito, as a form of encouraging creativity and expression and fostering reading, as well as being an excellent means for the dissemination of all the activities carried out over the year by these students.

Recognising the importance of this project, the Foundation gave a donation to the School Group with a view to supporting the publication of this newsletter.

■ **Association of Parents of Amarante EB 2.3 School**

The Association of Parents and Education Staff of Amarante EB 2.3 School, in collaboration with the Students Association, promoted a fund-raising campaign with a view to contributing to the cost of sport equipment and study visits of vulnerable students.

The Foundation joined this campaign with a donation to fund these initiatives.

■ **Association of Parents and Education Staff of Cerco Secondary School**

The Association of Parents and Education Staff of Cerco Secondary School (APECERCO), in Porto, organised a trip to Italy for final year students, seeking to offer a means of contact between students from vulnerable backgrounds and the reality of other countries and cultures.

The Foundation gave a donation à APECERCO to support the expenses incurred with this journey.

4. Culture

■ ARTES – Cultural programme

Introduction

The ARTES programme of the Manuel António da Mota Foundation was created in 2012 to reflect new forms of artistic production and is dedicated to promoting access to the visual arts through of an exhibition programme with a commitment of integration and connection with the community.

The overall mission of the ARTES programme is to include all age groups and reach a public of different contexts and experiences of life, whose knowledge of contemporary art varies greatly, in order to foster an understanding of art as a tool for social integration.

The programme sought to present, for the first time in Portugal, reputed international artists, also promoting young Portuguese artists and female artists, offering them the opportunity to create new work specifically prepared to be exhibited under ARTES.

The programme thus sought to honour the commitment of revealing interesting artists and stimulating cultural life in Oporto, developing projects according to the vision of each artist and seeking to attract the dynamic participation of the public.

The stimulation of the residential area called Mota-Galiza is yet another concern of the programme, seeking to make the most of its proximity and confluence with Rua Miguel Bombarda and neighbouring zones, greatly characterised by art galleries and other spaces of cultural and artistic production and interest of the city of Oporto.

PROGRAMMING

Opening Ceremony

27 September 2012

Casa de Serralves and ARTES Gallery

The opening ceremony and inauguration of ARTES took place in ARTES Gallery (Mota Galiza) and at Casa de Serralves.

The performances included pieces created especially for the event by the Spanish singer Fatima Miranda, the DJ Tex Rubinowitz, the duo from Porto Von Calhau and a performance of the Senior Choir, in what was their first public presentation.

André Sousa

28th September – 28th October 2012

ARTES Pavilion

André Sousa was born in Oporto (1980), where he lives and works. He has participated in numerous exhibitions in Portugal and abroad, namely in the Contemporary Art Centre of Riga and in the Künstlerhaus Bethanien in Berlin. He is a cofounder of the projects managed by artists “PÊSSEGOpráSEMANA”, “Mad Woman in the Attic” and “A Certain Lack of Coherence”.

The name of the exhibition “Canes in the wind, rolling leaves, crushed flowers, dispersing sands...” is borrowed from the titled of the work A Sibila by Agustina Bessa-Luís.

Memory and details of surface and patina are explored throughout the work of André Sousa. Through different forms of painting, drawing, installing and archiving the transient cultures surrounding him, André Sousa creates new narratives by merging textures eroded by time, extraterrestrial places and unusual references in the composition and production of his work. In this way, vast

environments are fixed in his paintings, sculptures and assemblies in new and specifically different forms – which are consumed, regurgitated and reapplied by an artist who seeks in his work a critical distance from the world.

The arrangement of the objects and assemblies by André Sousa inside the transparent walls of the ARTES pavilion contradicts the self-conscious conventions and dominant trends in terms of exhibitions, architecture and design. In this case, the artist pre-arranged objects of cultural significance, predefining the spaces between the artists and the viewers. This premeditated approach to the installation of exhibitions is reflected in his previous portraits of “cultured” spaces, including constructed urban environments, scenes of political “alterity” and certain personal experiences of his childhood and early years in Porto.

Oscar Murillo

28th September – 25th November 2012

ARTES Gallery

Oscar Murillo, born in La Paila, Columbia (1986), lives and works in London.

His most recent exhibitions include, in particular, “Into the Surface” in the Brand New Gallery, in Milan, and “Animals die from eating too much – Bingo!” at the Carlos/Ishikawa gallery, in London.

His next major exhibition will be held in London at the Stuart Shave/Modern Art Gallery, in 2013.

Using rubbish and traces of dirt, which are normally excluded from the modern creative process, Oscar Murillo contrasts mirages of neutrality and asepsis which are promoted by the civilizing spaces of art galleries, yoga carpets and shopping centres. By opening the doors of the production of his work to the rubbish of the world, Oscar Murillo creates paintings, sculptures and installations which exist simultaneously in the spaces and based on the spaces where they are produced and displayed.

The A manufacture of authenticity and artistic atmospheres are recurrent themes in the artist’s work. During the inauguration of “Seven Postures”, in the ARTES gallery, Oscar Murillo recorded the ephemeral nature of the location of the exhibition in the atmosphere of a shop transformed through of the creation of the actual piece.

The process involved the collaboration of the public, highlighting the mental and physical benefits of the practice of skipping together, the use of rubbish, posters and other recycled material which might be on hand.

Emily Wardill

8th December 2012 – 10th February 2013

ARTES Gallery

Emily Wardill, born in Rugby, England (1977), lives and works in London.

Of his most recent individual exhibitions we highlight the “x-room” at the Statens Museum fur Kunst, in Copenhagen, “Full Firearms” at the Badischer Kunstverein, Karlsruhe and Serpentine Gallery, in London.

Known for expressing the natural contradictions between the art and cultures of the countries he expresses through audiovisual, cinematographic and theatrical means, Emily Wardill is an artist whose films introduced transient personalities confronted with the bizarre truths and personal forces threatening their very being and which include the socioeconomic mysteries and interpersonal conditions that the artist portrays in their continuous and brief moments of resolution.

During her artistic residence in the city of Porto, she produced the film *The Third Person*, in an exercise of amateur social anthropology which sought to reveal the artist's experience during her stay in the city of Porto.

Mattia Casalegno

12th to 17th November 2012

Foundation

During this period, the artist and researcher Mattia Casalegno visited Porto to develop a workshop called "Tangible Feelings", which explored BCI – Brain Computer Interface Technology and EEG (Electroencephalography), that is, a new generation of brain-computer interfaces and their aesthetic implication in the field of contemporary digital art.

Sara Roberts

12th to 17th November 2012

ARTES Pavilion

Over five days, the artist Sara Roberts, a member of the Machine Project, developed a project with her "Earbee", devices for the capture of sound created by the artist herself. In the workshop a vast range of sounds that every person is capable of producing were explored.

During the process, the human capacity to synchronise and communicate with others through words and counterpoints was also explored.

Musicians and non-musicians participated in this workshop, which ended with a presentation offered to the public.

"Active Aging" Cinema Cycles

1st and 2nd December 2012

Nun'Álvares Cinema

In the European Year of Active Aging and Solidarity between Generations, and in collaboration with Zero in behaviour – Cultural Association, a documental cinema cycle was presented dedicated to the theme, in order to foster and strengthen solidarity between generations, highlighting individual stories which challenge the perception of what aging actually means.

Four films/documentaries were exhibited on the theme of active aging.

Senior Choir

September to December

The European Union consecrated 2012 as the European Year of Active Aging and Solidarity between Generations.

An integral part of the ARTES programme, the constitution of the Senior Choir sought to uphold the spirit which presided over this European Year.

Music, in its universality, has been enormously successful in integrating the individual in the community due to the importance of artistic performance in the discovery of new languages, giving rise to opportunities of communication between members of different communities.

Apart from its role in entertainment, music is a powerful sensorial and cognitive stimulant, helping people of all generations to continue active and participative, which is particularly relevant in older generations.

Inspired by the North American choir Young@Heart, the Senior Choir is composed of people who attend day centres and socialising centres of the city of Porto and families of Mota-Engil employees.

Conducted by the maestro Jorge Queijo, the Choir focuses on a dysfunctional repertoire where rock and pop, popular Portuguese music mingle, in an amalgamation of songs belonging to the circle of national references.

These songs, revisited and treated with a certain dose of humour, acquire a new outrageous charm and themes such as “The Patient” by GNR, “Hypertension” by Taxi, or even “Take the Pill” by António Variações, are ironically reinterpreted by a rejuvenated choir, contradicting the assumption that the senior citizen community can merely be placed in vocal groups with religious, classical or contemporary repertoires.

In addition to its first public presentation at the inaugural ceremony of the ARTES programme, the Senior Choir has starred in the following performances:

- 15th December – Casa de Saúde da Boavista (Oporto) – ASAS project
- 16th December – Palácio da Bolsa (Oporto) – Conference of the Manuel António da Mota Award

■ Trofa Town Council

Trofa Town Council organised the VIII Lusophone Meeting of Children’s and Youth Literature, which was held at Casa da Cultura da Trofa in May 2012.

The objective of this project, integrated in the promotion of books and reading, is to foster cultural interexchange between the Portuguese-speaking countries and valorise Lusophone cultures.

The event had different activities, such as literary meetings, training actions, performances, plastic art exhibitions and a Book Fair.

As was the case in the previous year, the Foundation once again sponsored this event, thus contributing to the achievement of its underlying objectives.

■ Amarante Musical Band

Founded on 1st December 1854, under the name “Filarmónica Amarantina”, the band adopted its definitive name in 1983.

Recognised as an institution of public utility, it currently has 40 members who perform, above all, in the North and Centre of Portugal. With a long history and extensive musical repertoire, Amarante Musical Band is a reference institution in the municipality of Amarante, contributing to the promotion of culture and music in particular.

The Foundation further strengthened its support of this prestigious institution, and specifically for the acquisition of new musical instruments.

■ Orfeão Universitário do Porto

Orfeão Académico do Porto was founded on 6th March 1912, during the Commemorations of the first anniversary of the Oporto University, by a group of enthusiastic students who were aware of the need to complete the education action that their university should have.

This entity thus became the first extracurricular body of the Oporto University to gather students of all its faculties.

Reorganised in 1942, it re-emerged under the name of Orfeão Universitário do Porto (OUP). It was at this time, in 1945, that universities first began to use what is still the current academic dress code, later adopted by other universities.

In 2012, Orfeão Universitário do Porto commemorated one hundred years of existence, currently being composed of around 200 students who work actively in its 19 artistic groups, organised into three major areas: Choral, Ethnographic and Academic.

Recognising the importance and enormous prestige of this institution, the Foundation gave a donation with a view to supporting the remodelling works of the OUP room.

■ PRACENA – Cooperative of Theatrical Productions

PRACENA – Cooperative of Theatrical Productions is an entity dedicated to the production of theatrical performances and training in the performing arts.

Over the past few years it has developed the Ensemble – Society of Actors project which, through its curricular coadjuvant programme Caracol, offers elementary education students a unique experience of theatrical construction, involving over 500 students of the schools of Porto and neighbouring municipalities.

■ Linda-a-Velha Parish Council

Linda-a-Velha Parish Council received the Candle-lit Procession of Our Lady of Cabo Espichel in September 2012, which is of very special importance for the entire parish and municipality of Oeiras as this will only be repeated in 26 years time.

This event is marked by the community with various initiatives which take place over an entire year, ending in September 2013.

Since this is the first time that the image of the Saint is received, the Parish wished to confer great dignity to the occasion, fostering the involvement of the local community as a whole.

The Foundation joined this initiative by offering a donation to the Parish Council for the purpose of sponsoring the festivities in honour of Our Lady of Cabo Espichel.

■ Parishes of Amarante

The Foundation, interested in the preservation of the religious architectural heritage of the municipality Amarante, gave an important donation to contribute to the funding of the work to repair the roofs of the Churches of São Veríssimo and São Pedro.

These two temples were in urgent need of restoration, especially São Pedro which, being classified heritage, were in a very poor state, placing at risk their integrity and interior collection of art.

■ Cepelos Parish Church

The Foundation offered a donation to support the social activities of Cepelos Parish Church through its “Comissão Fabriqueira”, and also to carry out improvement works of the area dedicated to religious acts of worship, with particular emphasis having been given on the support to the latter.

■ Amarante Business Association

Amarante Business Association promoted the 8th Fair of Sweets derived from former Convents of Amarante, in the cloisters of São Gonçalo Convent, in the context of the Commercial Entertainment Programme of the city.

The Foundation, due to the special ties of the Mota-Engil Group with the municipality of Amarante, offered a donation aimed at supporting the holding of this fair which, over the years, has grown in importance and number of participants and visitors.

5. Foundation premises

The Foundation offers its premises, free of charge, to the companies of the Mota-Engil Group as well as to the community in general, and in particular to entities linked to the social economy.

These premises consist of an auditorium (with capacity for 80 seated places and a sound and video system), a multipurpose exhibition area and other areas of reception and circulation.

During 2012, the Foundation hosted the following events:

■ **Mota-Engil Group**

March

- Session on the social responsibility programme of Mota-Engil with students of the MBA Atlântico programme.

April

- Meeting on Innovation held by Mota-Engil Engenharia e Construção.

June

- Technical meeting organised by the company Manvia.

August

- Actions of the corporate programme Start@ME.

September

- Work session work organised by the company Manvia.
- Rehearsals of the Senior Choir.

October

- Training actions of the company Mota-Engil Serviços Partilhados e de Gestão.
- Actions of the corporate programme Start@ME.
- Rehearsals of the Senior Choir.

November

- Training actions of the company Mota-Engil Serviços Partilhados e de Gestão.
- Workshops of the ARTES cultural programme.
- Between “Between Us” – Mota-Engil, SGPS.
- Rehearsals of the Senior Choir.

December

- Rehearsals of the Senior Choir.

■ **Community**

February

- Workshop on Sustainability Reports organised by the company “Sair da Casca”.

March

- Seminar on the theme of the over-indebtedness of families organised by the Agir Hoje Foundation.

May

- Seminar “20 Steps to Sustainability” organised by the company Sair da Casca and BCSD Portugal.

June

- Training actions for senior and technical staff of IPSS organised by Entrajuda.

July

- Seminar “Research and Practices in Education on Sexuality” organised by The Community Against Aids Portuguese Foundation.

September

- Training actions for senior and technical staff of IPSS organised by Entrajuda.

October

- Entrajuda Training actions.

November

- Training actions for senior and technical staff of IPSS organised by Entrajuda.
- Seminar organised by The Community Against Aids Portuguese Foundation.

December

- Training actions for senior and technical staff of IPSS organised by Entrajuda.

6. Institutional representation**■ Portuguese Foundations Centre**

The Portuguese Foundations Centre (CPF) is a representative institution of the foundation sector in Portugal.

The CPF is a private association, recognised to be of public utility, which currently has over one hundred Portuguese foundations from all over the country, characterised by different origins, sizes, purposes and scopes of action.

The Foundation became a member of the CPF in March 2011.

■ National Cultural Centre

The national Cultural Centre (CNC) is a cultural association founded in 1945 which seeks to be a meeting place and of dialogue between different political and ideological sectors, in defence of a free and multidisciplinary culture. Its mission is the promotion, defence and publicising of Portuguese cultural heritage, including its systematic recording, the promotion of cultural tourism based on an integrated concept of tourism, environment, heritage and cultural itineraries, and the training of the younger generations towards global citizenship. The European dimension has become increasingly more important in the CNC, with the development of projects in partnership with similar institutions of other European countries.

In 2012, the Foundation upheld its status of benefactor member and Silver Sponsor, through which it seeks to offer its contribution to the pursuit of the activities of this prestigious institution.

■ CEPESE

CEPESE – Research Centre on Population, Economics and Society is a research institution based in Porto, dedicated to developing research on History and the Social Sciences through the publication and publicising of its output in books, accredited national and international journals, promoting and dissemination scientific culture in Portuguese society and contributing, in this way, to the development of the information and communication society.

The Foundation became a member of the institution in 2012.

■ Association of the Friends of Coliseu do Porto

The over 60 years of existence of Coliseu do Porto has marked careers, inspired generations, elevates the performing arts and culture. Due to its charisma, architectural beauty and artistic wealth, Coliseu do Porto has always been the most emblematic performance hall of the city. It

and Casa São Silvestre in Torres Novas, Associação de Development de Nisa, Renascer and the Portuguese League Against Cancer.

2. Sports

Padel Tournament

Manvia sponsored Padel Tournament promoted by Católica MOVE, a non-profit making institution (ISFL) which believes in entrepreneurship as the path to combating poverty. Founded in 2009 by Portuguese university students, mostly of Economics and Management of Universidade Católica Portuguesa, its objective is to promote economic development in developing countries. This institution already has strong recognition in countries such as Timor, Mozambique and São Tomé e Príncipe.

One of the next events of Católica MOVE is the organisation of a Padel Tournament (male and female pairs - level I and II).

SIMECQ – Sociedade de Instrução Musical e Escolar Cruz Quebradense – MANVIA

SIMECQ – Society of Musical and School Instruction of Cruz Quebrada is a society that is 131 years old, which has been sponsored by Manvia since 2011.

This club of recreational, cultural and sports activities includes, amongst others, activities such as basketball, fishing, a musical band, dance, martial arts, theatre and painting.

With close to 400 athletes, 16 teams and over 50 musicians, SIMECQ has proved that what most matters is the training of young people and that it is possible of offer adults the facilities to exercise any type of activity.

Mafalda Marques, 16 years old, 1.86 m, is an 11th year student and a member of the female basketball team Under 16 division of SIMECQ which, this year, for the third time consecutively, conquered the title of District Champion and National Champion of the Under 16 division. Mafalda recognises the advantages of having a company such as Manvia investing in the team: “There is more money to support the team and give more visibility to female basketball”.

Mountain Biking in Torres Novas

Vibeiras once again supported the mountain biking (BTT) competition held on 7 October in Torres Novas. The competition was divided into two contests, respectively of 60 km and 30 km. The event was organised by a non-profit making sports association of the region, with the direct involvement of around 80 people, and distinction of 45 athletes with the award of prizes by bracket in the two contests.

Peruvian Marathon Runner

During 2012, Mota-Engil Peru sponsored the marathon runner Jhon Lennon Casallo with material support as well as monthly financial assistance. Jhon Casallo participated in various international competitions, including the ones which culminated in the selection of the finalists for the London Olympic Games.

3. Children and youth

Indaqua at Schools

Continuation of the “Clean Drinking Water for Healthy Growth” project. This Environmental and Health Education project is promoted by INDAQUA for educational/pedagogic purposes. It was designed for the 5th year of schooling, but as of 2010 was extended on occasions to students of the 1st cycle and 7th to 11th year with specific actions/activities for this effect. The project seeks to teach environmental preservation through habits of correct water consumption from the supply networks. In this way, INDAQUA places its policy of proximity in actions of social responsibility of



the actual company in local communities, intending to be a strong and effective partner in their development.

School Entrepreneurial Training Programme (FEE)

Mota-Engil Peru promoted the entrepreneurial training programme whose target group are students of the 3rd, 4th and 5th years of secondary education of Capachique Education Centre. The objective was to promote the entrepreneurial spirit of young people, materialising their business idea through technical courses of business management, and being informed on demand and supply.

4. Environment

ECOMOTKA

Ecomotka is the mascot of Mota-Engil Central Europe, which was created with the objective of promoting initiatives and ideas related to the protection of the environment, such as recycling and economy in the use of water, amongst others.



Environmental Initiatives – Indaqua

INDAQUA seeks to be a reference figure at an environmental and social level, promoting sustainable development in the community where it operates.

■ Certifications (including Environmental Certification ISO 14001:2004)

In May 2012, INDAQUA Matosinhos obtained the certification of the extension of the scope of its Quality, Environment and Occupational Safety Management System, and is now certified in “Distribution systems of drinking water and collection, drainage and treatment of wastewater” for the three normative standards (Quality – ISO 9001:2008, Environment – ISO 14001:2004, SST – NP 4397:2008).

The implementation of the Quality, Environment and Safety Management System is currently underway, with a view to certification – which is expected to take place in the 1st four months of 2013 – of the companies INDAQUA Santo Tirso/Trofa, SA and AQUALEVEL, Lda.

■ Actions to be highlighted

- Efficient use of energy:
Removal of unnecessary lamps (validated by a study on illuminance) at the premises of INDAQUA Matosinhos, reducing the energy consumption associated to artificial lighting.
- Efficient use of water:
In order to contribute to the efficient use of water, INDAQUA has made continuous investments and implemented methodologies specifically directed at reducing water loss in the pipeline system. INDAQUA works in areas such as the active control of burst pipes, management of pressure, management of assets, rapid and effective repair of anomalies, management of the meters, control of the acquired water and detection of illicit connections. Thus, gradually, year after year, INDAQUA has achieved improved operating results in this.

At Aqualevel, the acquisition of a combined vehicle to unblock collectors with a water recycling system has enabled reducing water consumption, thus enhancing the sustainability of the surrounding community.

- Waste:
Awareness-raising actions amongst the employees on the importance of separating and reducing waste.

Mota-Engil Central Europe

Mota-Engil Central Europe received six awards for occupational safety and once again obtained the certificates which confirm the compliance of the Quality, Environment and Occupational Health and Hygiene Integrated Management System.

We Paint in Green Programme

The objective of the We Paint in Green programme, which has been developed by Mota-Engil Peru, is to create environmental awareness amongst the students of the communities close to where the works are located, as well as spaces of integration between the our employees and the communities.

The training actions were held in education establishments of Lima and at the worksite MBM Lagunas Norte in La Libertad – Trujillo.

Quality, Environment and Safety – Vibeiras

The certification of the Management System of Vibeiras was obtained in 2012, comprising the Environmental certification and the Occupational Safety, Hygiene and Health certification (NP EN ISO 14001:2004 and OHSAS 18001:2007), as well as Quality certification (NPENISO 9001:2008) held in 2007.

Eco-Efficiency – Vibeiras

■ Electric Vehicles

During 2012, Vibeiras acquired three electric vehicles, which are Renault Kangoo ZE (Zero Emissions, 100% electric) commercial vans, non-polluting and endowed with a totally silent thermal engine. The cost of their use is five to six times lower (approximately €2/100 km) compared with an equivalent diesel vehicle (Kangoo with average consumption of 6 l/100 km). Another advantage is its maintenance, almost nonexistent which is reduced to the normal wear of tyres and brakes. However, the initial investment is higher.

■ Quarterly award for the reduction of fuel consumption in the company's vehicle fleet

Since 2008, the year when the implementation of the consumption reduction policy began, there have been significant improvements in terms of the average consumption per vehicle, which confirm a change of attitude by the employees.

Of a total fleet of 143 vehicles, from 2008 to 2012 there was a reduction of consumption of close to 170,000 litres of fuel, resulting in savings for the company of EUR 205,000.

Environmental Education and Awareness-Raising – Suma

SUMA, as an entity operating in the area of the Environment, develops a vast social responsibility programme on an annual basis, promoting the individual and collective citizenship of its employees and of the surrounding community.

Assuming a policy of investment in the civic training of populations, especially amongst the younger age groups, this programme intervenes qualitatively in the transfer of specialist knowledge related to the prevention of waste production (through reduction at source, the recycling of components with value and their reuse for the same or other purposes), self-assessment (respect for public spaces and facilities) and mutual supervision between peers (accountability for the other's behaviour), as well as associated transversal topics. Prevention of risk, basic health and healthy eating habits, road safety, amongst others, are contents explored in the over four hundred environmental awareness-raising campaigns conducted in the field, which seek to generate critical awareness to act in a perspective of change and development, and construct generations which are environmentally more aware.

The focus on the achievement of collective and national civic responsibility is associated to the promotion of the acquisition and maintenance of individual and social skills of urbanity through the

adoption of behaviour and routines of packing and depositing waste, separation at source and the application of ecological codes of consumption, themes which are aimed at safeguarding natural, financial and human resources.

Contradicting the objectives of the company as a private operator – notwithstanding the interest of achieving greater turnover as a result of the tons of collected waste – the awareness-raising campaigns seek, as a whole, to guide citizens towards producing less waste, both through their forwarding for recycling (collection system which, in most of the contracts is not under the responsibility of SUMA), through their reduction at source, leading the target groups to understand the individual advantages of these procedures.

Of the entire set of existing campaigns, 62 were in line during 2012, which show outstanding performance in terms of their social responsibility value – as promoters of individual and collective citizenship and as exercises of ecological awareness –, the mobile awareness-raising units (itinerant Lixoteca®) and the solidarity mobile units (Reutilândia®), as well as the project of certification of skills in education and teaching establishments.

Using sensorial exploration activities and multimedia, Lixoteca® ensures the transfer and consolidation of knowledge related to the characterisation of the issue of the waste and the solutions directly associated to the shared management of responsibilities. Defend the concepts of the reduction, reuse, recycling, respect and accountability through easily understood educational games whose contents are intended to be propagated by the children within the sphere of their relations, thus reaching, in a qualitative manner, the adult population (which certainly has most responsibilities in terms of environmentally friendly procedures and routines).

Amongst the awareness-raising campaigns running in 2012, Reutilândia® corresponds to the project which most contributes to the corporate social responsibility of the SUMA Group. Aimed at collecting objects which are no longer required by some to be channelled to other more vulnerable fringes of the populations where it operates, focusing on the reuse of useful items, the solidarity mobile unit combines environmental principles (releasing waste that can potentially be used from ending up in waste landfills) with principles of social solidarity, demonstrating the company's concern for the surrounding community and its proactivity and contribution to mitigating effective problems.

Covering a broad series of themes related to awareness-raising on environmental issues where solid waste is concerned (in terms of collection and urban cleanliness), the process of certification of skills developed at 1st cycle education establishments uses manuals of environmental know-how to stimulate awareness towards the exercise of active citizenship of students, teachers and family, addressing, on the central theme, transversal topics associated to the prevention of risk and road safety, healthy eating habits and primary health, aspects related to the company's focus regarding social responsibility before the surrounding community and its employees.

The other campaigns, although more generalist, also focus on issues related to the conservation of the environment and improvement of the quality of life of the populations covered in service contracts.

5. Communities and citizenship



“My green footprint”

Manvia's Group of Speciality Innovation and Energy Efficiency is promoting the initiative “My Green Footstep” which consists of awarding the employee with an Energy Certificate for the home which shows the highest energy saving during the months of July to September.

The enrolment for the competition took place from 22nd June to 15th October, with the sending of the Record of Improvement Measures and Electric Bills of July, August and September 2011 and 2012.

The purpose of this action was to promote awareness-raising on issues of energy saving, support the rational consumption of energy at home and hold a competition awarding the employee showing the highest reduction in terms of energy.

“Safely until the final destination”

One of the main areas of social responsibility in which Mota-Engil Central Europe is involved is a road safety campaign “Safely until the Final Destination!” The official numbers on road safety indicate that, when compared with other European countries, Poland leads the table on road accidents. It is for this reason that the project of awareness-raising on careful driving was launched, in order to change this data.

This campaign, launched in May 2010, seeks to raise the awareness of society, as a whole, on the consequences of dangerous driving, promoting awareness-raising actions at pre-school day care centres, schools and fuel stations, amongst other appropriate places.

This initiative has been supported by various Polish public figures, such as Maja Włoszczowska, a Cross Country champion.

Apart from the initiatives promoted in schools, during 2012 the company was highlighted through its campaigns on the Polish radio as well as in various seminars and conferences dedicated to road safety.

During the first three years of the campaign (2010-2013), the company visited over 30 cities and over 50 primary schools all over Poland. Multimedia classes were given on road safety (which included presentations, films and educational games), attended by over 9,000 children. Over 1,000 bicycle helmets, 16,000 reflector labels, 2,500 jackets and 12,000 information leaflets and other educational materials were distributed.

Primary attention programme

This programme was carried out at various worksites of Mota-Engil Peru where the main target groups were the local populations.

Medical appointments were provided to the communities through this programme as a form of raising awareness on basic healthcare such as nutrition, oral hygiene and oncological screening.

Young landscape designer award

The partnership was maintained in the promotion of an annual award which seeks to recognise the work of students and young professions of Landscape Design.

The award has been organised since 2004 by a communication company in partnership with Vibeiras and, as of 2009, launched an international edition, extended to the Spanish and Latin American market.

The award has had growing evolution in terms of applicants and in the 2012 edition, involved over 100 candidates (of which two were from Spain, one from Bolivia and one from Brazil).

Contribution to the community – Indaqua

The interaction of INDAQUA with its surrounding community (customers, associations, schools, universities and the media, amongst others) takes on various forms, with the following actions being of particular interest:

- Provision on the institutional website – www.indaqua.pt – of information and thematic and interactive games on education environmental, including: Children’s Story – Indy, The Drop who Needed to Take a Bath, Water Game in 13 Questions and Water Cycle.
- Publication of the book with free distribution Alfredo the River-Keeper Explains the Water Cycle (CS_ME_Alfredo Guarda rios.png).



- Participation in the actions developed by the 1st cycle schools of the municipality of Fafe – INDAQUA FAFE – in commemoration of the National Water Day, on 1 October.

6. Culture

EMMA Exhibition

Following the relationship with P28 (Containers Project), Manvia supported the EMMA in the Red Bull House of Art Exhibition.

The Red Bull House of Art is the “ultimate dream factory” for new talent of the national artistic panorama, with the mission of shaking the foundations of conventional artistic creation, giving voice to emerging artists. Various seasons of art and celebration were followed by the “Last Term”, by Afonso Freitas de Oliveira and Frederico Brízida. This young duo introduces “Emma”: a meeting between illustration, sculpture and sound inspired by the imaginary world of the containers which decorate part of the riverside zone of Lisbon.

Virgínia Theatre

In 2012, Vibeiras renewed the protocol with Municipal Theatre of Torres Novas, the city where it has its head office.

The Virgínia Theatre is a cultural facility that is over 100 years old, which was requalified and inaugurated in 2005. This is an important place in the stimulation of the city’s culture in the central region of the country, integrated in a vast cultural development project designed for the city which includes the Municipal Library, the Living Science Centre, the Museum and the Sports Palace.

4.1 INTRODUCTION

The Research, Development and Innovation (RDI) Management System, certified by the Standard 4457:2007 since 2007, included two new scopes in 2012, Ferrovias which was already certified and ITS which already had an innovative character and intended to adopt the system in order to improve the organisation and communication of its activity. This expansion enabled improving the information on the RDI project and make this knowledge more representative of the RDI activity in the organisation. In view of the internationalisation factor, the platform supporting the RDI Management System was developed to make it more accessible to the Mota-Engil Group, via Internet, providing collaborative functionalities in terms of the management of innovation (ideas, opportunities and projects of innovation) and management of the knowledge (groups, blogs, discussion forums, wikis). 2013 is expected to be a year of maturity of the RDI Management System and establishment of links with other areas and geographic markets.

04.

*Research,
development
and innovation*

4.2 ENGINEERING AND CONSTRUCTION

4.2.1 Organisation

The Management of RDI as a system is placed under the area of Technology, Innovation, Brand and Communication of Mota-Engil Engenharia but is developed and stimulated by each of the technical, functional, business and production areas. The management of information and knowledge arising from the RDI activities is ensured in digital format through the Opencenter platform for ideas, projects and working parties, and through the siTEC platform for the management of the construction and civil engineering technological information.

4.2.2 Management of Interfaces and Production of Knowledge

The relations and management of interfaces with external entities are an important factor for the RDI management system. The customers, suppliers, distributors, partners, competition, consultants, business associations, centres of knowledge/higher education establishments, the State and regulatory bodies, as well as the specialised technical press and the market in general, comprise a huge collection of interfaces with external entities which are important to develop. In this context, particular note should be made of existing protocols with the Engineering School of Porto University and with Instituto Superior Técnico aimed at supporting the development of master's and doctoral research.

In 2012, note should be made of the constitution of the PTPC – Portuguese Technological Platform for Construction, a business association in which Mota-Engil is strongly involved because it believes that there are RDI needs and opportunities which, when developed in cooperation with other companies, can have greater returns in terms of knowledge and potential innovation. One of the areas of action of this association is the definition of fields of critical knowledge for construction on which, through the creation of working parties between companies and entities, needs are diagnosed regarding technological development and opportunities of cooperation are identified. In 2012, amongst the various working parties, Mota-Engil Engenharia was represented in the following: Building Information Model; Dams; Road Paving; Quality, Safety and Environment, Rehabilitation and Information Systems in Construction.

In order to ensure the management of the knowledge arising from the RDI activities and learning, the siTEC was implemented as a repository of access to the technical memory of the organisation, a technological information channel and a search engine for various items of technical knowledge such as final reports of contract works, technical studies, new technologies, technical press, standards, regulations, books, scientific articles and work experience, amongst others.

Project Management and Assessment of the System

The developed RDI projects were planned in accordance with the standard benchmarks and internal guidelines for innovation with the possible objectives being the strengthening of the company's competitive position, increased knowledge and improved performance of the Organisation. The projects which were carried out are presented below:

- Opencenter Platform for the collaboration of working parties and complete management of the RDI activities.
- Emergency Telephone System in the context of Intelligence Transportations Systems.
- Curriculum ME Platform for the management of curricular information of the works.
- Cockpits of management for the dynamic viewing of management indicators.
- Tilos for the management of information and planning of road works.
- Guide to support the preparation of works in the context of the knowledge activity of the preparing community.
- Hilotec for the incubation of the area of knowledge on construction in earth and definition of technology for the self-construction of small houses.
- SigaBIM for the systematisation of knowledge linked to BIM methodology.
- Legouse for the definition of prefabricated concrete industrialised technology for housing.
- LCHousing for the design of modular type multi-family housing wood-framing technology.
- SIPAV for the development of innovative prefabricated solutions for high speed railway lines.
- Vehicle for the measurement and monitoring of railway infrastructures under the activity of Ferrovias.

During 2012, two audits were conducted to the RDI Management System, an internal audit during which a series of actions for improvement of the system was identified, and an external audit carried out by APCER, whose principal objective was the extension of the scope of the certification to "Research, development and innovation in the area of Engineering and Construction, intelligent transport systems and fixed and railway infrastructures in Portugal".

4.2.3. Management of Sustainable Initiatives

Mota-Engil Engenharia carried out various sustainable activities under the awareness-raising and knowledge initiatives and in terms of engineering and construction, as well as in the creation of more efficient information and knowledge management systems. Some of the initiatives carried out in these different areas are highlighted below.

In the area of sustainable construction and engineering:

- Construction of 18 apartments on the island of Madeira – the Santo Amaro V Residential Complex was built to re-house some of the families hit by the storm of 20 February 2010. Apart from the houses, Mota-Engil Engenharia also participated in the assistance, cleaning and removal of rubbish from rivers and streams.
- Creation of a system of recycling the leftover material of construction sites – through the ON.ME portal it is now possible to share a list of materials, equipment and utensils of rapid wear which are left over from Mota-Engil Engenharia works and, according to needs, use them in other construction works or in initiatives of the Manuel António da Mota Foundation.
- Constitution of the PTPC – Portuguese Technological Platform for Construction, born in a particularly adverse year for the construction sector. However, it is this very climate of austerity which makes the challenge of cooperation between companies and entities of the scientific and technological system an even greater endeavour. The objective of this association is to promote the competitiveness of the sector and development of RDI initiatives with higher returns in terms of knowledge and potential innovation. Mota-Engil Engenharia is an active member of this network, and has collaborated in a positive form in the different initiatives and in the creation of a technological observatory.

Under the development of efficient information and communication systems:

- Development of websites – due to the need to provide better information on products, services and portfolios of works of the Company's business areas, internal resources were used to develop homogenous platforms that are easy to navigate and more appealing, for communication with potential customers. Foundations and Geotechnics, Rental and Transport, Electromechanics and Ornamental Rocks were the business areas covered in 2012 by this project which will continue in 2013.
- ME Curriculum Platform – management system of curricular information of works developed using the company's internal resources, a project promoted by the commercial department and developed by the areas of Technology and Communication.
- ON.ME Portal, Corporate TV, Sinergia and Mota-Engil Group website – the support which Mota-Engil Engenharia offers the existing means of communication in the Mota-Engil universe through the production of contents has been relevant for the management of information and communication, internal and external.

Under the campaigns of awareness-raising and knowledge:

- Occupational safety campaigns – the Safety Department has developed various campaigns on awareness-raising and prevention of accidents at the workplace. For the initiatives in question, posters were developed and fixed in the most visible places of the construction yards/worksites, namely in zones of passage or concentration of workers (for example, next to entrances or in cantinas). Apart from which, they were also disseminated through an internal e-mail addressed to the entire organisation. The topics addressed in this context: "The safety belt is compulsory"; "Promote and demand safe and healthy working conditions"; "Falls from Height – Don't Risk It!"; "Protect yourself from electric shocks", "Warning! Protect your sight!", "Warning! See and be seen!"; "When entering or leaving vehicles always support yourself on 3 points".
- Sponsorship of trees – the Central Laboratory decided to commemorate the first day of summer by sponsoring fruit trees and climbers. Hence, a pear tree, an orange tree, a medlar tree, two mulberry trees and four climbing passion fruit bushes were planted in the immediate surroundings of the respective premises, with each species remaining under the care of the employee who planted them. The initiative intended to raise the awareness of the employees on the importance of trees and climbers, as well as biodiversity.
- Collaboration with Instituto Técnico under Inside View 2012 – this partnership enabled 11 students of Instituto Superior Técnico to follow an engineer/technician of Mota-Engil Engenharia, linked to the student's area of study, during a day at work.

05.

Performance

5.1 ENVIRONMENTAL PERFORMANCE

5.1.1 Engineering and Construction

Mota-Engil Engenharia e Construção

1. MANAGEMENT SYSTEM

Under the activities of the Quality, Environment and Safety area, particular notes should be made of the consolidation of the integration of the participated companies, which resulted in the creation of a series of new business areas in the Company. This integration introduced new functional areas, which led to the extension of the scopes of certification of the Company.

Currently, Mota-Engil Engenharia e Construção is certified for Environmental Management for the following business areas:

- Design and execution of civil construction and public works contracts.
- Special foundations, containment, injections, instrumentation and geotechnical reconnaissance.
- Execution and maintenance of electric and mechanic installations and implementation of technical management and automation systems.
- Operation of quarries and production of aggregates.
- Laboratory testing of construction materials and studies of formulation of bituminous and hydraulic mixtures.
- Design and execution of contracts of ocean and river works, dams and hydroelectric developments on national territory.
- Design and development, construction, renovation and conservation of fixed railway infrastructures (line, catenary, earthworks and civil construction), with the exception of telecommunications and electric signalling.
- Design of the project, manufacture and assembly of concrete prefabricated products.
- Design, manufacture, supply and marketing of ready concrete.
- Application of post-stress onsite, supply and application of dilatation joints and marketing of supporting apparatus.

1.1 Organisation of the Environmental Management System

The integration of environmental considerations in the strategic decisions of Mota-Engil demonstrates the importance which is given to the continuous improvement of the Company's environmental performance.

Respect for the environment arises from the integration of good environmental practices in all activities, constituting an integral part of their programmes of management.

For each activity, the associated environmental aspects are identified. Based on the characterisation of each activity developed in each business area, the real and/or potential environmental impacts are identified for subsequent appraisal.

The environmental aspects are identified and appraised according to a methodology described in a Specific Procedure, applicable to all the activities developed by the Organisation.

The environmental aspects which are considered significant are subsequently integrated, both through Monitoring and Measurement Programmes, and through the application of Operating Control Procedures.

In order to promote continuous improvement in the Organisation's environmental performance in 2012, two indicators were maintained, whose grades vary between 1 and 5, specifically:

- Index of Compliance in Audit (ICA) – Showing compliance with the normative requirements, thus demonstrating the degree of implementation of the Management System.
- Index of Legal Compliance (ICL) – Showing compliance with the legal requirements and other requirements applicable to the activities developed.

These indicators are disclosed every six months and provided on the corporate portal.

The Management System includes the conduct of internal audits to each area. In 2012, Independent internal auditors conducted 28 technical audits during 2012.

2. ENVIRONMENTAL PERFORMANCE INDICATORS

The management of information on the environmental performance indicators of Mota-Engil Engenharia was supported by the sap ZGIA transaction.

The objective of the platform created in SAP for the Management of Environment Indicators, ZGIA transaction, is to collect and process information on the Environment Indicators identified in each area of activity of MEEC.

The results of Mota-Engil Engenharia were aggregated for the calculation of the Indicators relative to the Global reporting Initiative (GRI) Report Guidelines.

The indicators reported in 2012 cover the new business areas integrated in the Organisation, thus reflecting a different universe of activities from that reported in 2011, and, as such, are not comparable.

Almost all of the indicators recorded an increase, with only Consumption of Electric Energy having declined, mainly as a result of the Aggregates, which recorded a significant reduction in Production. It is important to highlight the significant increase in the Production of waste, as a result of the 71,725 tons of soils contaminated with hazardous substances in a construction site and arising from situation prior to the beginning of the works, which was reflected in a considerable increase in the total quantity of waste relative to previous years.

Indicators pursuant to the GRI (Global Reporting Initiative)

/12

Direct consumption of energy, segmented by primary source (diesel)

EN 3	2012	
	395,867	Gj/year

09 / 10 / 11 / 12

Direct consumption of energy, segmented by primary source (diesel)

EN 3	2010	410,348	Gj/year
	2011	265,823	Gj/year
	2012	395,867	Gj/year

/12*Indirect consumption of energy, segmented by primary source (electricity)*

EN 4	2012	
	39,935	Gj/year

09 / 10 / 11 / 12*Direct consumption of energy, segmented by primary source (electricity)*

EN 4	2010	59,026	Gj/year
	2011	43,444	Gj/year
	2012	39,935	Gj/year

Direct and indirect greenhouse gas emissions

EN 16	2012		
	29,294	DIESEL (PRODUCTIVE SECTOR)	ton CO ₂ /year
	5,214	ELECTRICITY	ton CO ₂ /year
	34,508	TOTAL	ton CO ₂ /year

10 / 11 / 12*Diesel (productive sector)*

EN 16	2010	36,783	ton CO ₂ /year
	2011	22,708	ton CO ₂ /year
	2012	29,294	ton CO ₂ /year

Electricity

2010	7,706	ton CO ₂ /year
2011	5,672	ton CO ₂ /year
2012	5,214	ton CO ₂ /year

Total

EN 16	2010	44,489	ton CO ₂ /year
	2011	28,379	ton CO ₂ /year
	2012	34,508	ton CO ₂ /year

/12*Other indirect greenhouse gas emissions*

EN 17	2012		
	18,616	DIESEL (MOTOR VEHICLE FLEET)	ton CO ₂ /year

10 / 11 / 12*Other indirect greenhouse gas emissions - diesel (motor vehicle fleet)*

EN 17	2010	6,415	ton CO ₂ /year
	2011	3,037	ton CO ₂ /year
	2012	18,616	ton CO ₂ /year

/ 12

Total water consumption, segmented by source

EN 8	2012		
	114,703	UNDERGROUND CAPTURE	m ³
	221,023	SURFACE CAPTURE	m ³
	66,564	PUBLIC NETWORK	m ³
	402,290	TOTAL	m ³

/ 11 / 10 / 11 / 12

Total water consumption, segmented by source

UNDERGROUND CAPTURE				SURFACE CAPTURE			
EN 8	2009		m ³ /year	2009		m ³ /year	
	2010	117,414	m ³ /year	2010	118,922	m ³ /year	
	2011	66,661	m ³ /year	2011	52,713	m ³ /year	
	2012	114,703	m ³ /year	2012	221,023	m ³ /year	

PUBLIC NETWORK				TOTAL			
EN 8	2009		m ³ /year	2009		m ³ /year	
	2010	85,542	m ³ /year	2010	321,878	m ³ /year	
	2011	45,900	m ³ /year	2011	165,274	m ³ /year	
	2012	66,564	m ³ /year	2012	402,290	m ³ /year	

/ 12

Total liquid effluents classified by quality and destination

EN 21	2012		
	365	DISCHARGE INTO MUNICIPAL COLLECTOR	m ³
	1,811	DISCHARGE INTO TREATMENT PLANT	m ³
	5,916	DISCHARGE INTO LAND	m ³
	150	DISCHARGE INTO WATERLINE	m ³
	8,242	TOTAL	m ³

/ 09 / 10 / 11 / 12

Total liquid effluents classified by quality and destination

TOTAL			
EN 21	2010		m ³
	2011	1,814	m ³
	2012	8,242	m ³

/ 12

Total quantity of waste by type and method of treatment

EN 22	2012		
	22,030	NON-HAZARDOUS	
	72,427	HAZARDOUS	
	64,310	VALORISATION	% MEEC VALORIZATION AND REUSE 98.19 %
	26,511	ELIMINATION	
	94,457	TOTAL	

/ 11 / 10 / 11 / 12

Total quantity of waste by type and method of treatment

NON-HAZARDOUS				HAZARDOUS			
EN 22							
	2010	18,331		2010	1,313		
	2011	17,434		2011	229		
	2012	22,030		2012	72,427		

VALORISATION				ELIMINATION			
EN 22							
	2010	9,233		2010	10,441		
	2011	6,935		2011	320		
	2012	64,310		2012	26,511		

TOTAL							
EN 22							
	2010	21,975					
	2011	17,663					
	2012	94,475					

5.1.2. Environment and Services

SUMA, Serviços Urbanos e Meio Ambiente, SA

1. ENVIRONMENTAL MANAGEMENT

As an organisation operating in the Environment market and as a leader of private operators of waste collection and urban cleaning, pioneer and a major engine driving the developments in this sector of activity, SUMA perceives its environmental performance with redoubled responsibility and sense of mission.

For this purpose, the Organisation has defined and documented the following objectives in the context of environmental management:

- To comply with the existing legal provisions on matters of environment and occupational safety and health and plan the operations which are associated to relevant environmental aspects, consistent with its management policy, objectives and targets, in order to ensure that these operations are carried out under the specified conditions.

- To establish methodologies to control not only situations related to environmental aspects and significant risks, but also those in which the inexistence of these methodologies might lead to deviations from the Organisation's policies and their objectives.

A Monitoring Programme is defined on an annual basis, in order to regulate the monitoring of the Organisation's performance in terms of quality/compliance, environment, occupational safety and health, which includes the following aspects:

- Monitoring of the extent of the achievement of the objectives and their targets associated to SUMA's management policy.
- Monitoring and measurement of the different processes/activities through the results achieved in the indicators defined for each indicator.
- Proactive measurements of the performance monitoring compliance with SUMA's management programme, with operating criteria and legal and regulatory requirements.
- Relative measurements of performance for the monitoring of noncompliance (including almost accidents).

Methodologies are defined and documented for:

- The organisation and maintenance of the occupational medicine services with a view to promotion and surveillance of the workers' health.
- Ensuring that potential emergency situations in the Organisation are prevented and that, when they do occur, the defined operating control measures are implemented, seeking to limit their consequences for Man and the Environment.

2. ORGANISATION OF THE ENVIRONMENTAL MANAGEMENT SYSTEM

The function of the Quality, Environment and Safety department is primarily based on the management of the legal and regulatory requirements and the requirements defined by the actual Organisation for the maintenance, monitoring, control and continuous improvement of the Quality, Environment, Occupational Safety and Health Integrated Management System in the companies under direct management of SUMA.

The following actions of particular importance were developed during 2012:

- Maintenance of the triple certification of the Head Office and Service Centre of Aveiro – Quality Management System (NP EN ISO 9001:2008), Environmental Management System (NP EN ISO 14001:2004) and Occupational Safety and Health Management System (OHSAS 18001:2007/ NP 4397:2008).
- Implementation of the Claims Management procedure together claims control data and the provision of a Complaints Book at all the premises.
- Continuity of the diagnosis audits to the service centres launched in the preceding year. This type of audit/inspection involves the survey of noncompliance and any opportunities for improvements that are detected, and the correction improvement actions to be implemented are defined. Subsequently, the respective follow-up of this implementation is ensured.
- Review of the methodologies of the Local Commission for Occupational Safety, Hygiene and Health and their implementation, which ensures that all the workers are consulted on these topics at least twice a year.
- Standardisation of the procedures implemented in the different companies under SUMA relative to the management of waste.

For 2012, in addition to the maintenance of the Certification, the following actions are planned:

- Maintenance of the audits/inspections concerning the environment and occupational safety, hygiene and health in the different service centres.
- Maintenance of the internal awareness-raising campaign on accidents with the introduction of new themes.

- Continuation of the project to simplify the documental structure related to the Quality, Environment and Safety Integrated Management System, giving priority to the documentation relative to the Production area.
- Review of the Quality Management System implemented at SUMA Matosinhos Laboratory, in the context of the Accreditation pursuant to standard NP EN ISO/IEC 17025, in order to standardise the implemented procedures with the procedures already defined and implemented at SUMA, in the context of the Quality, Environment and Occupational Safety and Health Integrated Management System.

3. INDICATOR SYSTEM

As is the case of the analysis conducted for Mota-Engil Engenharia, the System of Indicators adopted under SUMA's environmental management policy seeks to respond to the information requested under GRI Reporting Guideline 3.0.

The tables below present the Indicators relative to each environmental descriptor, for which the following densities and conversion and emission factors were used:

Typical densities:

- Diesel 835 kg/m³
- Petrol 720 kg/m³
- LPG 1000 kg/m³

Source: Implementing Order number 228/90

Conversion Factors:

- Diesel 43.3 Gj/ton
- Petrol 45 Gj/ton
- LPG 46 Gj/ton
- Electricity 0.0036 Gj/kwh

Source: Order number 17 313/2008

CO₂ Emission Factors:

- Diesel 74 kg/Gj
- Petrol 69.2 kg/Gj
- LPG 63 kg/Gj
- Electricity 470 g/kwh liquid

Source: Order number 17313/2008

I. Materials

The principal materials consumed during the development of SUMA's specific activities are related to the packaging of waste, urban cleaning activities and the maintenance of the vehicles and equipment of the Company's fleet.

The table below describes the principal materials consumed during SUMA's activity in 2012:

Materials consumed (EN1)

Name	Unit	Total
Accumulators	ton	4,62
Plastic bags	ton	135,87
New tyres (heavy and light)	ton	60,57
Recapped tyres (heavy and light)	ton	115,64
Lubricants/pastes	l	159,132
Diesel	l	5,971,857
Total Chemical Production (herbicides, disinfectants, detergents, bleach)	l	35,375
Paints/varnishes/enamel/thinners	l	4,054
(Other) Chemical Products for Motor Vehicle Maintenance	l	3,135
Paper	ton	6,93
Ink cartridges (jet ink)	unit	190
Toners (laser)	unit	124

The monitoring and optimisation of the consumption of raw materials and resources assumes a fundamental role in the Company's management policy, with these actions being targeted by the Research and Development activity.

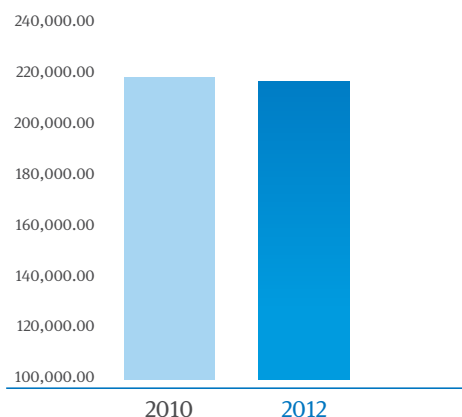
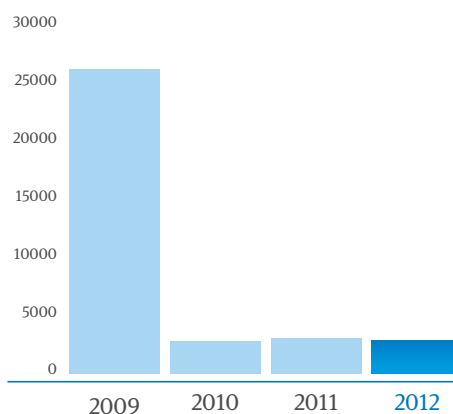
Whenever possible, SUMA uses reused or recycled materials. In the case of the latter, the most significant consumption refers to recapped tyres – in 2012, of the total number of consumed tyres 68% were recapped, corresponding to a significant increase relative to 2011 (49%). (EN2)

II. Energy

SUMA's main consumptions of energy arises from activities allocated to its service centre, such as the transport of waste and operation of equipment.

Consumption of Direct Energy by primary source (EN3)

Name	Consumption (l, kg)	Consumption (Gj)
Diesel 2011 (litres)	6,035,813	218,228
Diesel 2012 (litres)	5,971,857	215,915

EVOLUTION OF DIRECT ENERGY CONSUMPTION (GJ)**EVOLUTION OF INDIRECT ENERGY CONSUMPTION (GJ)**
Electricity Consumption

In 2012 the consumption of diesel on national territory declined by 1%, corresponding to a reduction of 171 tons of CO₂.

Analysing the consumption of electricity over the last four years, we find a dramatic reduction in 2010, representing a decrease of close to 90% relative to 2009. This decrease is largely due to the fact that most of SUMA's electricity consumption is situated in the Association of Municipalities of Vale do Ave (AMAVE) and this contract terminated at the end of 2009. The AMAVE contract included, apart from the collection of solid urban waste, a selection station and a composting station, which are energy intensive activities.

In 2012, consumption remained at stable levels in relation to the previous year.

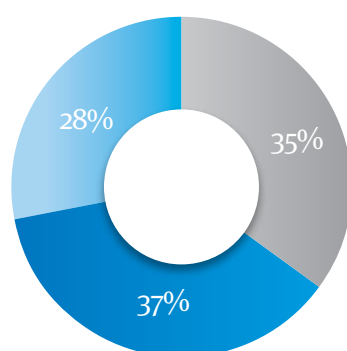
III. Water

At SUMA, water consumption during 2012 reached 94 thousand cubic metres.

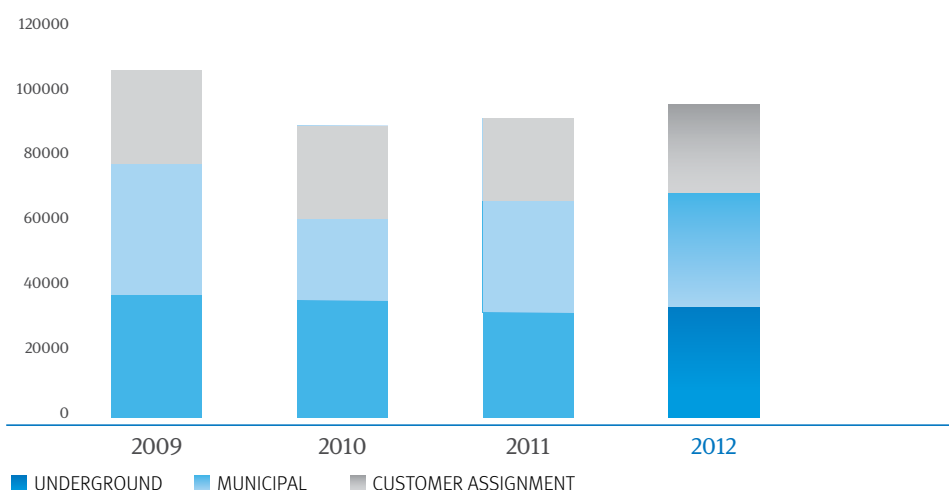
This resource has three major uses – production, workshops and domestic use –, where it is in the production activities, namely in the washing of streets, equipment, containers and collection vehicles, that its consumption is highest.

Water Consumption by Source (EN8)

<i>Water consumption segmented by source</i>	<i>Consumption in 2012 (m³/year)</i>
Underground	33,484
Municipal	34,884
Assignment by Customer	26,302
TOTAL	94,670

WATER CONSUMPTION BY SOURCE

■ UNDERGROUND ■ MUNICIPAL ■ CUSTOMER ASSIGNMENT

EVOLUTION OF WATER CONSUMPTION BY SOURCE

In 2012 there was a slight increase in the consumption of water compared with that recorded in the previous year. As shown in the graph, there was an increase in the consumption of water from all sources which, after the significant decrease in 2010, increased marginally for the second year consecutively.

IV. Biodiversity

SUMA has no definitive premises in classified areas or protected zones.

Nor were any significant impacts identified in biodiversity caused by the operations of the Organisation.

V. Emissions, Effluents, Waste

SUMA's activity which generates most environmental impacts in terms of gaseous emissions – where CO₂ is the most relevant – is the collection and transport of waste.

Therefore, the CO₂ emissions corresponding to direct and indirect energy consumption were estimated (related to production, travel, work journeys of the employees and the transport of people).

Direct and Indirect Greenhouse Gas Emissions

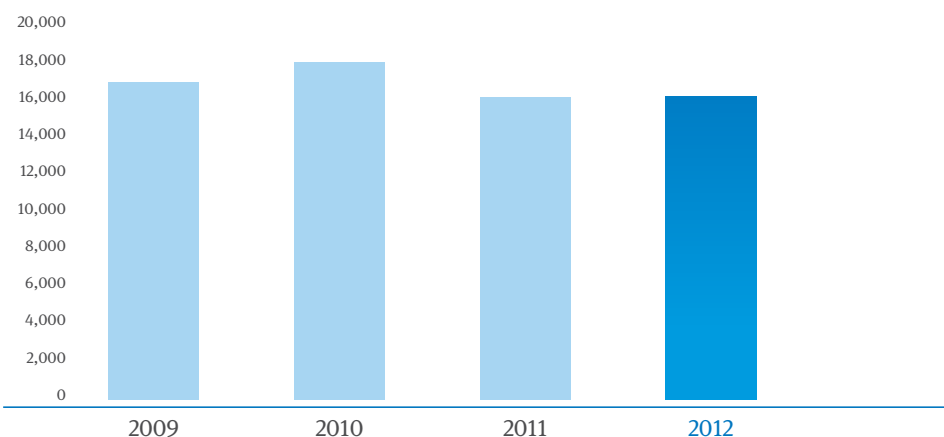
CO₂ emissions (ton/year)

15,977

15.977

EVOLUTION OF DIRECT AND INDIRECT GREENHOUSE GAS EMISSIONS (TON/YEAR)

Diesel



Diesel is the energy source which is responsible for a large part of the CO₂ emissions at SUMA. However, in 2012 a decrease of approximately 177 tons of CO₂ in emissions from this source were recorded relative to 2011.

It should be noted that the organisation's activity does not lead to the emission of substances which destroy the ozone layer nor does it have significant emissions, namely those regulated by environmental licenses.

Concerning the effluents arising from SUMA's activity of SUMA, these are, in all cases, discharged into municipal wastewater collectors, with their volume having reached 60 thousand cubic metres during 2012. Treatment is carried out internally, which consists of decantation and removal of hydrocarbons. (EN21)

The measures of management of the liquid effluents produced include treatment prior to the discharge of the wastewater from vehicle washing and the regular monitoring of these treatment systems installed through laboratory analyses at an accredited laboratory.

In the activity of herbicide application, SUMA only uses the products approved by the Ministry of Agriculture, following the recommended instructions, which, apart from optimising the quantities used, minimise the negative impacts arising from this activity. It should be noted that the massive use of these products is avoided and, for such, SUMA adopts a preventative attitude, promoting mechanical cutting and localised application.

The waste produced during SUMA's activity is mainly industrial non-hazardous waste, such as oils, tyres, ferrous metals and mud, and mixtures of waste derived from sand traps and oil/water separators.

VI. Products and Services

SUMA's concerns for environmental and social aspects are present from the planning to the development of its actions, as described above, which seek to minimise the impacts associated to its activity. (EN26)

VII. Compliance

In 2012, no fines were recorded at SUMA due to noncompliance with legal and environmental requirements.

VIII. Transport

Regarding the transport of goods and products used in SUMA's activity, the graph below presents the classification of these vehicles according to their emission category, pursuant to the European Standard of Emissions, which regulates the emissions of vehicles marketable in the European Union.

<i>Emission categories</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
Euro 1	23	1	0	3	0	0	0	1
Euro 2	53	13	4	7	4	0	0	37
Euro 3	54	18	0	17	37	0	0	87
Euro 4	48	6	0	19	8	0	0	18
Euro 5	9	2	0	5	3	0	0	73
NA	0	3	0	20	9	33	12	0
TOTAL	187	43	4	71	61	33	12	216

Category 1 - Collection Compacting Vehicles

Category 2 - Container Washers, Street Washers, Tank Washers

Category 3 - Washers, Street Washers

Category 4 - Sweepers, Vacuum Cleaners

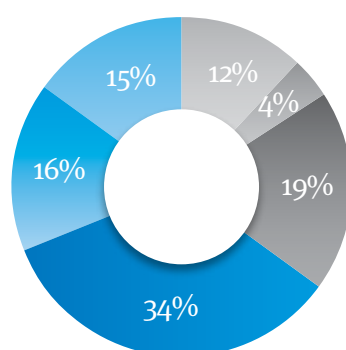
Category 5 - Heavy Multipurpose Vehicles

Category 6 - Tractors, Loader Shovels, Stackers, Cylinders

Category 7 - Light Production Machines

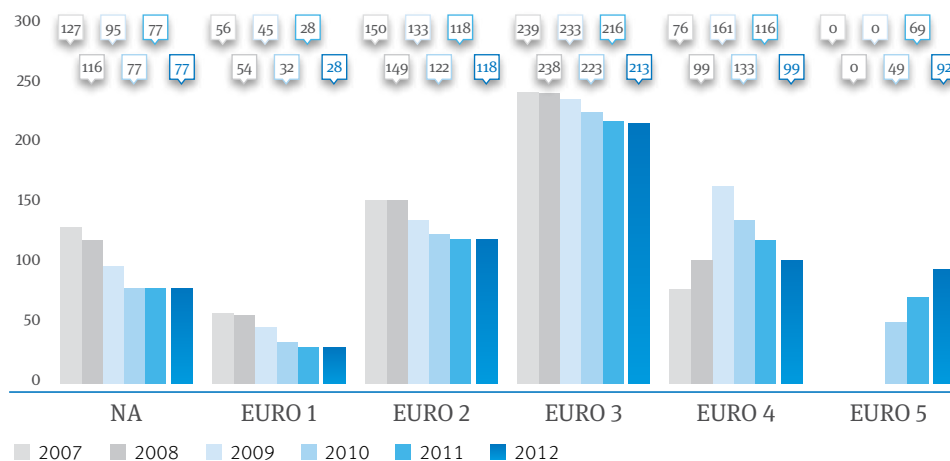
Category 8 - Light Multipurpose Vehicles

TRANSPORT BY EMISSION CATEGORY



■ NA ■ EURO 1 ■ EURO 2 ■ EURO 3 ■ EURO 4 ■ EURO 5

34% of SUMA's vehicles are classified as Euro 3, while over 35% are distributed in the Euro 2 and Euro 4 categories.

VEHICLES SUMA 2007-2012

In terms of evolution, SUMA's clear focus on Euro 5 category vehicles is evident, as well as continued reduction of all other categories.

5.2 SOCIAL PERFORMANCE

5.2.1 Engineering and Construction

Mota-Engil Engenharia e Construção, SA

1. MANAGEMENT OF HUMAN RESOURCES

At Mota-Engil Engenharia the Management of Human Resources seeks to reflect the Group's strategy and policy of human resources, adopted at a corporate level, adapting it to its own reality and to the activity sector in which it operates.

In the strategic sphere, Mota-Engil Engenharia recognises human resources as a critical factor for the successful achievement of its defined objectives and its most valuable asset contributing to competitiveness and the creation of long-lasting value.

Mota-Engil Engenharia's human resources policy is upheld by the Person Responsible for the Region and those responsible internally for Human Resources, as well as the Corporate Department of Human Resources and at Mota-Engil Serviços Partilhados, which is entrusted with a series of supporting functions.

Under the practices of Human Resources Management, we highlight the following main initiatives:

- Attraction and retaining, in an integrated manner, of the best resources, ensuring their effective integration and adaptation to the culture and values of the Company.
- Development of skills which add value to the business through ongoing search for knowledge and the best practices.
- Management of performance, stimulating and awarding behaviour which ensures the achievement of objectives in line with the business strategy.

The initiatives developed under the Training area are reflected further below in a specific chapter.

This is likewise the case regarding the topics associated to monitoring, adoption of preventative and corrective measures, audit and verification on matters of human resources.

Social Protection

Concerning social protection, Mota-Engil Engenharia has made the compulsory contributions to the general regime of the Portuguese Social Security system, which amounted to 13,124,489.94 euros in 2012 (EC3).

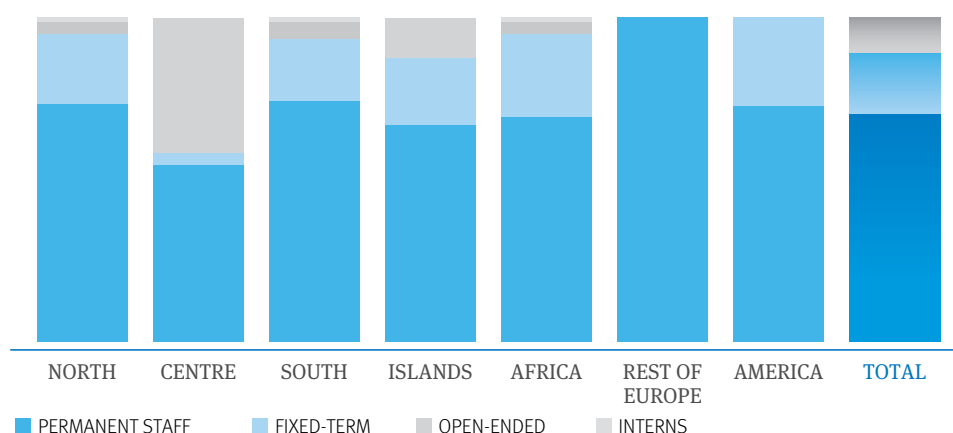
1.1 Labour practices and labour relations

Employment

Although the construction sector is currently experiencing a recessive cycle, in 2012 Mota-Engil Engenharia contributed to the employability of 2,892 employees, a value higher than 2011. It should be noted that this increase also arises from the merger process, which resulted in the integration of a significant number of employees. The table below presents the employee structure by type of contract and region:

Number of employees by type of contract and region (LA1)

TYPE OF CONTRACT	Portugal				Abroad			TOTAL
	NORTH	CENTRE	SOUTH	ISLANDS	AFRICA	REST OF EUROPE	AMERICA	
Permanent Staff	555	243	864	14	319	10	61	2066
Fixed-term	151	17	192	4	102	0	33	499
Open-ended	33	190	69	2	28	0	0	322
Interns	3	0	1	0	1	0	0	5
TOTAL BY REGION	742	450	1126	20	450	10	94	2892



The analysis of the tables indicates that in 2012, 71.4% of all employees were permanent staff, 17.3% had fixed-term contracts, and 11.1% were contracted on an open-ended basis.

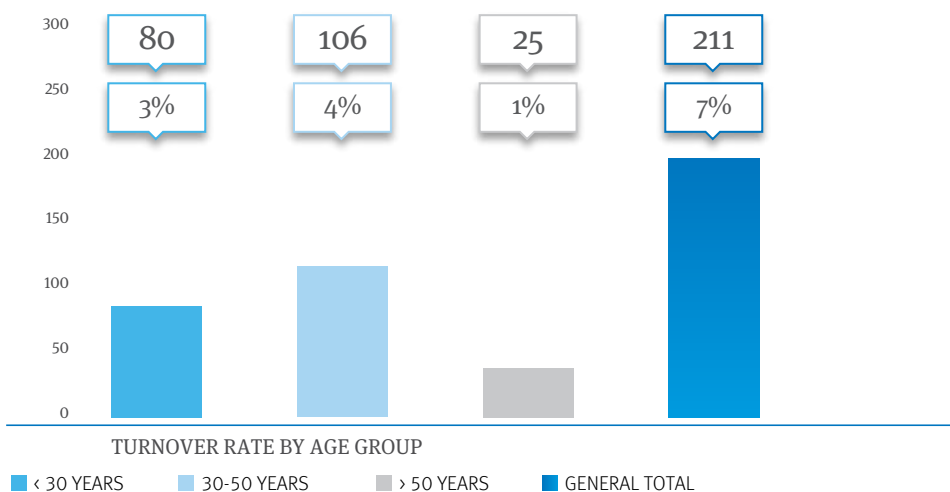
The data demonstrates that the majority (80.8%) of the workers of Mota-Engil Engenharia continue to be located in Portugal (80.8%), and in 2012, the largest number were working in the South (48.2%) and North (31.7%).

Outside Portugal, there was a total of 554 employees (19.2%) distributed over European, African and American territories. Although there was increase in the number of employees working in the American continent relative to the previous year, the African continent continues to be the region with the largest number of employees (81.2%).

Turnover rate of employees by age group, gender and region (LA2)

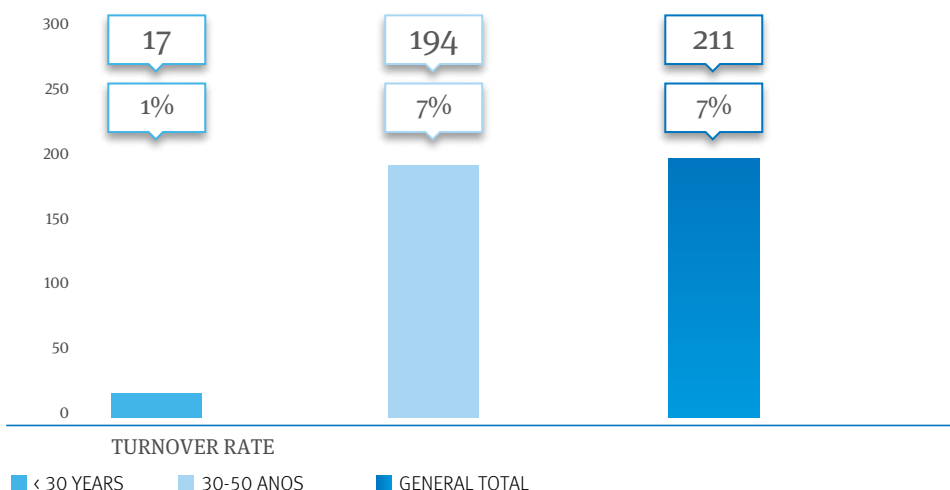
The graph below reflects the turnover rate recorded in 2012 at Mota-Engil Engenharia:

TURNOVER RATE BY AGE GROUP (LA2)



The overall turnover rate of Mota-Engil Engenharia recorded in 2012 is 7%, and we find that the age group of 30 to 50 year-olds shows the highest turnover rate of employees (4%) relative to 106 persons recruited.

TURNOVER RATE BY GENDER (LA2)



It is also evident that in Mota-Engil Engenharia, as in the economy in general, the female turnover rate (1%) is lower than the male turnover rate (7%).

1.2 Labour relations

Relations between the workers and governance

At Mota-Engil Engenharia labour relations are regulated by the Collective Labour Agreement (CCT) for the sector of civil construction and public works and, suppletively, by the general law. These are

the two instruments which establish the periods of prior notice to be observed in the event of any organisational change with impact on labour relations.

All the workers are covered by this collective labour regulation instrument, and the rate of union membership is 12% in a sector where these indices are traditionally low. (LA4)

There is no workers' committee constituted within the organisation.

It should be noted that the merger of seven national participated companies of the Mota-Engil Group into Mota-Engil Engenharia, initiated in 2011, was finally consolidated in 2012, with the company thus incorporating a further 898 employees. (LA5)

1.3 Training and education

Mota-Engil Engenharia offers its employees opportunities to develop their careers, through continuous training and ensuring the acquisition and validation of the necessary skills for the performance of their duties.

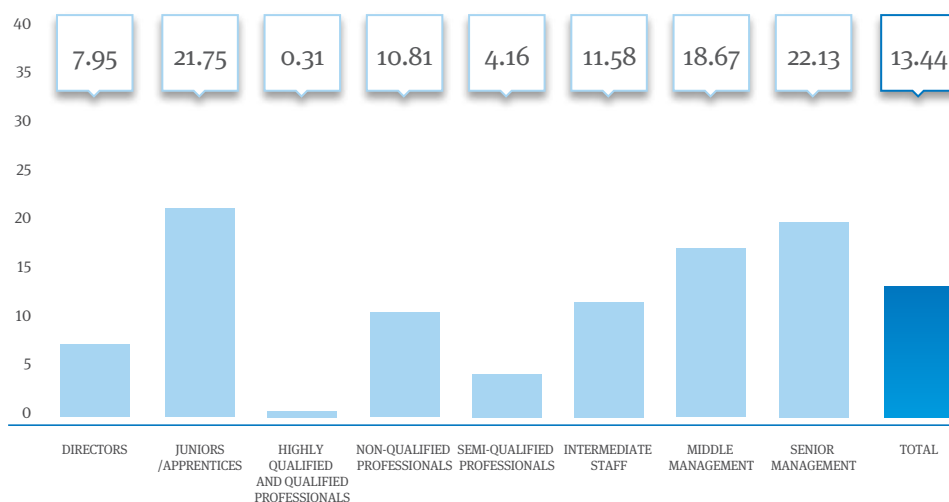
For this reason, the employee training plan of Mota-Engil Engenharia reflects the needs of each business area, investing in strategic areas, namely:

- Technical Training
- Behavioural Training
- Prevention and Safety
- Information Technology
- Knowledge and Innovation

In 2012 the total number of hours of training ministered to Mota-Engil Engenharia employees stood at 18,777.11 hours.

Number of hours of training by professional group (LA10)

<i>Professional Group</i>	<i>Number of Training Hours</i>	<i>Average number of training hours/employee</i>
Directors	266.25	7.95
Juniors/apprentices	112.5	21.75
Highly qualified and qualified professionals	177.5	0.31
Non-qualified professionals	7601.03	10.81
Semi-qualified professionals	247.5	4.16
Intermediate staff (including foremen and team leaders)	2482.33	11.58
Middle management	2176.75	18.67
Senior management	5713.25	22.13
TOTAL	18 777.11	13.44

AVERAGE NUMBER OF HOURS OF TRAINING BY PROFESSIONAL GROUP (LA10)

The information above indicates that the senior management group received the highest average number of hours of training per employee (22 hours) and, in contrast, the highly qualified and qualified professionals received, on average, less hours of training – 0.31 hours on average per employee.

1.4 Diversity and equal opportunities

Mota-Engil Engenharia applies a strict policy of equal opportunities, with its staff being composed of men and women of various nationalities and ethnic groups. This policy is extensive to all aspects of life in the workplace and involves an attitude of equalitarian treatment and non-discrimination in matters such as the recruitment and selection of human resources, wage policy, career progression and all other issues pertinent to labour relations.

Regarding remuneration policy and in view of the low representativeness of female workers in some professional groups, it is observed that there are no significant differences between the wage levels applied to men and women. (LA14)

The table below presents a summary characterising the employees of Mota-Engil Engenharia by professional group, gender and age group:

Number of employees by professional group, gender and age group (LA13)

PROFESSIONAL GROUP	< 30 years		30 to 50 years		> 50 years		Total Male	Total Fem.	General Total 2012	General Total 2011
	MALE	FEM.	MALE	FEM.	MALE	FEM.				
Directors	0	0	1	0	5	0	6	0	6	11
Juniors/apprentices	6	3	2	1	0	0	8	4	12	16
Highly qualified and qualified professionals	109	4	932	72	507	25	1548	101	1649	1425
Non-qualified professionals	56	0	65	2	33	1	154	3	157	172
Semi-qualified professionals	20	0	34	7	17	5	71	12	83	68
Intermediate staff (including foremen and team leaders)	2	0	138	1	176	1	316	2	318	321
Middle management	6	4	97	25	72	0	175	29	204	168
Senior management	34	10	252	89	70	8	356	107	463	426
TOTAL BY GENDER	233	21	1521	197	880	40	2634	258	2892	2607

The table above reflects the predominance of male workers at Mota-Engil Engenharia – approximately 91% of the total staff –, a natural situation arising from the specific nature of the civil construction sector. Although the number of male employees is predominant, Mota-Engil Engenharia encourages a healthy atmosphere, where any type of discrimination is entirely unacceptable.

The professional group which shows the largest number of workers is that of the highly qualified and qualified professionals, representing 57% of the total staff.

Concerning gender distribution, it is also in the group of highly qualified and qualified professionals that there is the highest number of male workers. Women are most expressive in this group and in senior staff, with the sum of these two groups corresponding to 81% of the total number of female employees.

It should also be noted that in 2012 approximately 59% of the staff of Mota-Engil Engenharia were in the 30 to 50 year-old age group and 32% were aged above 50 years old. The remaining 9% were less than 30 years old.

Benefits

Mota-Engil Engenharia applies the benefits which are defined at the level of the Mota-Engil Group and also offers its employees specific benefits, the following in particular:

- Personal accident insurance to senior and middle management, employees of the technical/administrative structure and heads of production, as well as health insurance to a more restricted number of employees.
- Benefits for sickness and occupational accidents to the permanent staff up to the limit of 30 days/year for periods of temporary incapacity to work above eight days, and in exceptional situations for serious illness this concession period has been extended.

5.2.2 Environment and Services

SUMA, Serviços Urbanos e Meio Ambiente, SA

1. MANAGEMENT OF HUMAN RESOURCES

Introduction

At the SUMA Group, the most senior and ultimate person responsible for the Management of Human Resources is the Deputy Chairman of the Board of Directors.

The defined human resources strategy incorporates a series of commitments based on the commitments stipulated in the Organisation's management policy and on the inputs contributed by the stakeholders. This strategy is operationalised in a perspective of continuous improvement and meeting of the defined needs. The human resources strategy in 2012 was directed at increasing the investment in the qualification of the employees, where we highlight the 9,624 people who attended training actions on the subject of Occupational Safety and Health, intensification of the Collection and Recycling Programme in the integration of the heads of production in a process of continuous training.

The human resources corporate projects are elements which enrich the defined human resources strategy and provide a corporate connection between the SUMA Group and the holding Mota-Engil. This process has contributed to the acquisition of best practices in various areas. In 2012, the corporate recruitment and integration model was continued with the objective of capitalising intergroup resources within our Organisation. Furthermore, the Corporate Model of Duties and Competence began to be disclosed to the employees covered by this model.

The involvement of the employees and their representatives in the management processes represents a valuable contribution which is confirmed on an annual basis. The collection of personal statements and the feedback of all the employees is disseminated through a variety of routes which include, amongst others, the network of trainers (in direct contact with the employees through the training actions), meetings with heads of units and workers' representatives on matters of occupational hygiene and safety (through the occupational safety and health committees) and biannual consultation of the workers. This data is incorporated in the management of labour relations and directly influence the decisions taken in this area, which has been reflected in the high level of cohesion of the labour force.

The employment policy of the SUMA Group aims to ensure the sustainability of the jobs and the Organisation. The investment carried out in the development of human resources and their professional qualification is intended to ensure operating results and, at the same time, boost the internal and external employability levels of our employees. This ambition, increasingly considered, is extremely relevant in view of the number of employees with less differentiated socio-economic profiles corresponding to people who tend to be excluded from the labour market.

The implemented fringe benefit policy includes all the functional groups and arises from the alignment of factors arising from the circumstances of the labour market, attraction and retention of the best employees and the need for stability of the labour force of the Organisation. Health and life insurance is transversal.

The main objectives of Occupational Safety and Medicine are the prevention of occupational illness and the promotion of the well-being of the employees. The internal management of this procedure ensures not only compliance with the formally established obligations (such as medical tests upon recruitment and periodically) but also the encouragement of the prevention of illness and promotion of health through, amongst other projects, transversal audiometric and vaccination campaigns.

Information is permanently conveyed on processes of human resources, via the internal portal, specific training actions and continuous support through the provision of services in the helpdesk format directed to the entire Organisation.

The incorporation of management tools on quality and compliance with the requirements of the Training Entity Accreditation System has enabled the adoption of methodologies for the ongoing monitoring of human resources processes and objectives. The Noncompliance Database, Planning Database and Performance Indicators are the instruments supporting the decision-making processes on an ongoing basis.

Social protection

During 2012, the SUMA Group contributed to the Social Security system with the value of EUR 7,191,685.51 under the general regime (34.75%).

1.1 Labour practices and labour relations

Employment

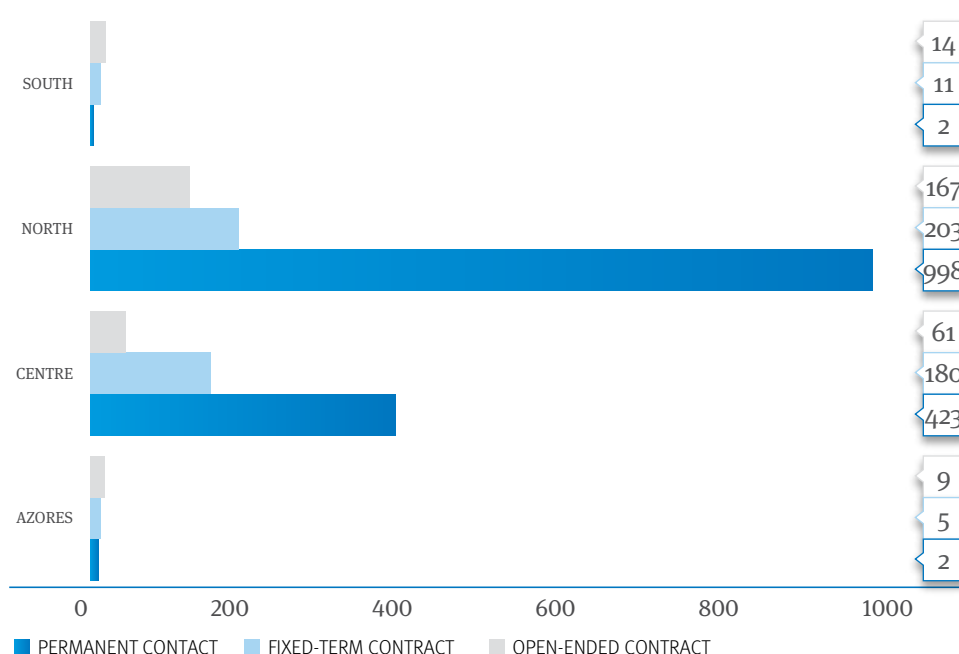
The year of 2012 corresponded to a period of lower activity at SUMA, which was reflected in a 1% reduction of its staff.

Therefore, the number of workers as at 31st December 2012 stood at 2,075, against 2,097 on the same date of the previous year.

Number of workers by type of contract and region (LA1)

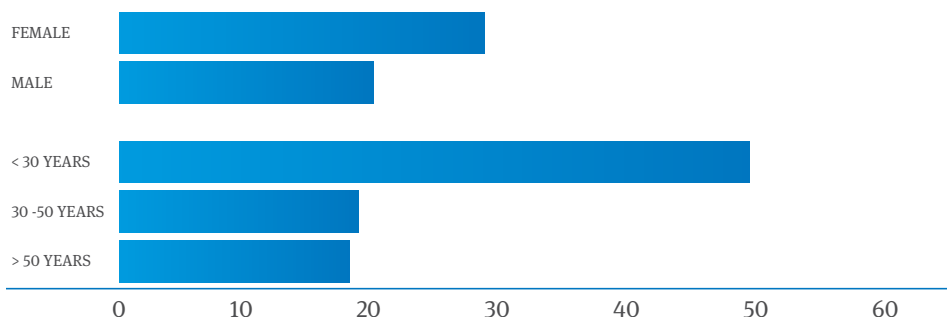
Region	Fixed-term contract	Open-ended contract	Permanent contract	General Total
Azores	5	9	2	16
Centre	180	61	423	664
North	203	167	998	1368
South	11	14	2	27
GENERAL TOTAL	399	251	1.425	2.075

NUMBER OF WORKERS BY REGION AND TYPE OF CONTRACT

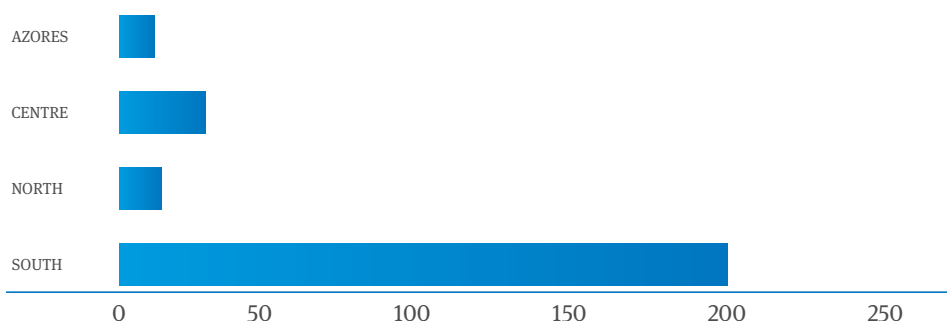


As shown in the graph above, the largest number of SUMA workers (approximately 66%) is situated in the Northern region, followed, greatly behind, by the Central region (32%).

Due to the fact that SUMA's activity is based on contracts that are limited in terms of time, generally made with city halls and/or associations of municipalities, the contracting of new workers is, as a rule, undertaken through fixed-term contracts.

TURNOVER RATE BY GENDER AND AGE GROUP (LA2)

In view of the nature of the activity developed by SUMA, there is a high turnover rate, principally concerning employees aged below 30 years old, and a higher turnover rate is observed for female employees.

TURNOVER RATE BY REGION (LA2)

In terms of regions, the turnover rate continues to be highest in the South, which is partly explained by the fact that the Centres of the Algarve are subject to extremely high seasonal variability in the number of workers due to the beach cleaning operations during the summer.

Benefits

Regarding benefits, particular note should be made of the personal accident insurance, which is taken out for all workers after completion of seven months of employment, and the health insurance, offered to workers with over 36 months of employment.

1.2 Labour Relations

At SUMA, labour relations are not regulated by any collective labour agreement, with the General Law of the Labour Code being enforced. The Company has no workers committee.

The general law establishes the periods of prior notice to be observed in the event of any organisation change with impact on labour relations, especially in the case of alteration of work hours or place of work, closure of premises or other processes leading to the alteration or termination of labour relations.

1.3 Occupational Safety and Medicine**1.3.1 Occupational Safety**

Pursuant to the regulatory framework, the employees must organise Occupational Safety, Hygiene

and Health Services in a manner covering all the workers performing duties at the Organisation, including, obviously, the actual employer when this person also carries out activity.

The Occupational Safety and Hygiene Services are internal and managed by SUMA with their own specific resources (Occupational Safety, Hygiene and Health senior technicians), covering all the people working for the company and visiting the facilities. These services, whose main objectives are the prevention and reduction of professional risks and the promotion of the safety, hygiene and health of the workers, develop the following activities:

- To know the Occupational Safety, Hygiene and Health legislation and ensure compliance with the legal requirements applicable to the Organisation.
- To identify the hazards, assess the risks and define actions to prevent and control the identified risks.
- To inform and train the workers on the identified risks and respective prevention and control measures.
- To apply and ensure compliance with the policy, programmes and procedures defined by the Organisation related to hygiene and safety.
- To promote, together with the Organisation's establishments, the preparation of emergency plans and the periodic holding of the respective simulations.
- To analyse all the incidents and define the respective corrective actions.
- To collect and organise the statistical information on the workers' safety in order to draw conclusions enabling the respective prevention and organisation, and undertake research on potential professional risks.
- To suspend the execution of any work in the event of imminent risk to the integrity and health of the workers.
- To inform the Management of all and any situations which place at risk the integrity or health of the workers.
- To comply with the recommendations of the competent authorities/entities on matters of Occupational Safety, Hygiene and Health.
- To provide the means for the individual and collective prevention and protection defined as compulsory or necessary.
- To ensure observance of the safety and emergency signalling and instructions.
- To prepare and send, on an annual basis, the activities report of each SUMA establishment to the competent authorities/entities on matters of Occupational Safety, Hygiene and Health.
- To participate in the meetings of the different local committees for Occupational Safety, Hygiene and Health.

1.3.2 Occupational medicine

Occupational Medicine is responsible for the surveillance of health, where these services are external and provided by an Occupational Safety, Hygiene and Health service provider.

The fundamental objective of the surveillance of health is the prevention of professional illnesses related to employment and this surveillance should also promote the well-being of the workers as a factor of productivity.

The medical tests are monitored through a system and crossed with the lists sent by the Occupational Medicine service provider. Moreover, there is also an extranet, belonging to the Occupational Medicine service provider, where all the workers subject to Occupational Medicine examination can be consulted, and this information is also crossed with the lists in order to enable the control of attendance and undertaking of Occupational Medicine tests on workers. An internal assessment form is used, which is completed by the worker, in order to record the test to which the worker was subject, providing GRH indicators on the services provided, ensuring information which can be used to improve them.

Organisational model

The managers of processes/activities propose the respective action plans conducive to the achievement of the defined objectives and targets, which are subsequently analysed and approved by the other members of the Quality, Environment and Occupational Health and Hygiene Integrated Management System Committee. These actions are included in the “Management Programme” document.

This activity also defines other action plans under the responsibility of the process/activity managers, namely:

- Actions required for compliance with the legal, regulatory and customer requirements and others endorsed by the Organisation.
- Actions arising from the alteration of methodologies of specific processes/activities or alteration of the actual network of macro-processes, processes and activities.
- Actions arising from the Risk Management Activity (P1.A0) – Identification of Environmental Aspects and Hazards and Assessment/Appraisal of Environmental Impacts and Risks, that is, the necessary prevention and control for the elimination or reduction of risks to the environment, workers and third parties.
- Actions arising from the Review Activity by the Management (P1.A4).
- Actions arising from the Activity of Assessment of Stakeholder Satisfaction (P4.A1).
- Actions detected under Audit Activities (P4.A2).
- Actions arising from the Activity of Assessment of Workers (P4.A3).
- Actions arising from the Activity of Assessment of Suppliers (P4.A4).
- Actions detected under the Activity of Monitoring and Measurement of Processes/Activities and Product (P4.A5).
- Any other actions which prove necessary to ensure that the Quality, Environment and Occupational Health and Hygiene Integrated Management System is permanently updated, appropriate to the reality of the Organisation and operating in an efficient and effective manner, in a perspective of continuous improvement.

For all the defined actions, the respective persons in charge and implementation deadlines, necessary resources and the methods for the assessment of the effectiveness of the action after its completion are also stipulated and recorded in the Planning Database (BDPA).

General law and collective labour regulatory instruments

The matters on occupational safety are fully addressed by various legal diplomas, in particular Decree-Law number 441/91, of 14th November and Law number 99/2004, of 27th August, as noted above in relation to Mota-Engil Engenharia.

There is no collective labour regulatory instrument that is incident on SUMA's activity sector, the company is ruled by the general law on this matter.

Various indicators are presented below concerning occupational safety and health at SUMA, which are calculated in accordance with the GRI indicators:

Ratios of accidents, occupational illness, days lost and absenteeism related to work (LA7)

National Formula (ILO)

NUMBER OF WORKERS	HOURS WORKED	NUMBER OF ACCIDENTS AT WORK	NUMBER OF DAYS LOST	FREQUENCY RATE	SEVERITY RATE	INCIDENCE RATE
2,075	3,493,467	207	3,230	38.4	924.6	104.3

1.4 Training and education

Pursuant to the Group's strategic plan, which recognises the crucial value of its human resources, the strategy defined for the training activity developed in 2012 at the SUMA Group was carried out based on the following guidelines:

- Valorisation of the workers of the SUMA Group.
- Diversification of the training modalities.
- Alignment of the employees with the Organisation's strategy and objectives.
- Promotion of activities to develop skills of interest to the Group's business.
- Contribution towards the improvement of occupational safety levels.

Of the actions which embody the guidelines referred to above, we highlight:

- The integration of all the employees allocated to the Collection and Sweeping operations in occupational hygiene and safety training actions and in training actions which enable a customer-driven approach as well as focus on the quality of the service.
- The inclusion of all the drivers in specific training actions.
- The start-up of courses on the highway code and on economic and defensive driving.
- The strengthening of the training of the production managers and tutors.

The achievement of these targets in 2012 was clearly shown in the 70% increase in the people who attended training actions on subjects of Occupational Health, Hygiene and Safety, which reached a total of 9,624 attendances.

The Occupational Health, Hygiene and Safety training campaign for the individual areas of Manual Sweeping, Collection, Landfills and Transfer Station also continued in 2012.

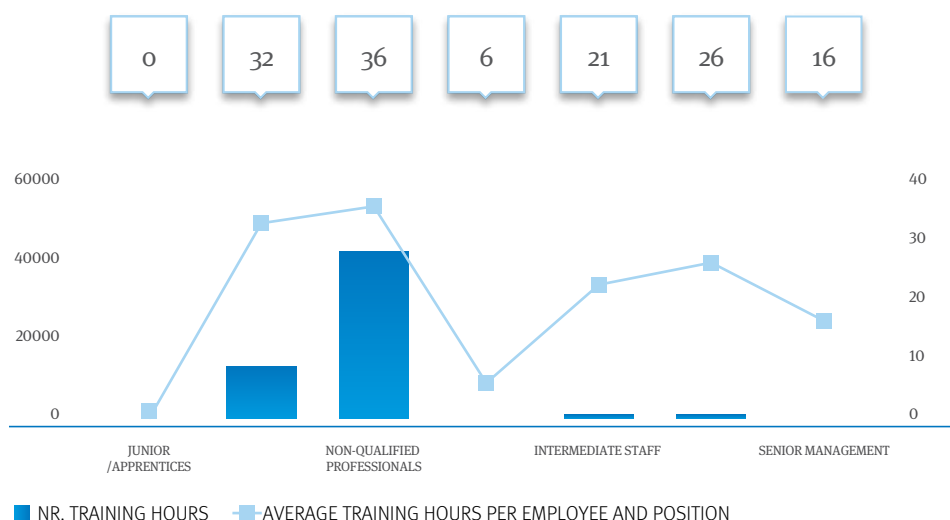
As was the case in the previous year, a specific training plan was defined for the professional group of drivers. This campaign included courses on the Highway Code, Economic and Defensive Driving, Operation of Equipment and Performance of Drivers.

Specific training campaigns were directed at the production managers to support the execution of the plan of tutors.

The Reception and Recycling Programme was strengthened, with the team of tutors having been expanded from 55 to 79. These employees, in close connection with the Training Department, implemented training actions (Performance of Drivers, Grass Cutting, Anomalous Situations and Occupational Health, Hygiene and Safety for Sweeping and Collection).

Total number of training hours per professional group (LA10)

<i>Professional group</i>	<i>Number of training hours</i>	<i>Average number of training hours per employee</i>
Juniors/apprentices	0	0
Highly qualified and qualified professionals	14,162	32
Non-qualified professionals	43,786	36
Semi-qualified professionals	94	6
Intermediate staff	1,906	21
Middle management	1916	26
Senior management	707	16
GENERAL TOTAL	62,571	137

HOURS OF TRAINING 2012

In contrast to what occurred in 2011, the senior management group recorded an increase of the average number of hours of training per employee (16), followed by the intermediate staff, which recorded an increase of 12 average hours of training, corresponding to an increase in excess of double the hours of the previous year.

The Organisation continues to focus on training in the Production areas, both from the perspective of the effectiveness and efficiency of the services provided, and in terms of occupational health, hygiene and safety, which is intended to be reflected in the greater awareness of the employees concerning issues such as risks and prevention.

1.5 Diversity and equal opportunities

The SUMA Group assumes its role of defence of the principles of equality and non-discrimination, as well as providing information on these topics to all the workers. This policy is extensive to all aspects of life in the workplace and involves an attitude of equalitarian treatment and non-discrimination on matters such as the recruitment and selection of human resources, wage policy, career progression and all other aspects concerning labour relations.

All the employees have available, for consultation, posted up in their workplaces, information relative to the human rights and duties of the worker on matters of equality and non-discrimination, namely the Internal Regulations on Human Resources – NI_RH_021 – Principle of non-discrimination, article 22 and following of the Labour Code, article 33 and following of the Labour Code; article 66 and following of Law number 35/2004, of 29th July, and Decree-Law number 143/99, of 30th April.

In terms of remunerations, there is no differentiation relative to the gender or age of the workers.

5.3. MOTA-ENGIL GROUP

1. Human rights

the Mota-Engil Group respects and promotes human rights in all the cultural, socioeconomic and geographic contexts in which it operates.

This behaviour is naturally extensive to the Group's practices relative to matters of investment policy as well regarding the management of the supply chain, where the Group seeks to extend

the principles applied to its directly exercised activities to the suppliers, in particular on issues of occupational health and safety.

There have been no records of situations of discrimination within any of the Group's companies, where, on the other hand, the practice of associative rights relative to labour is completely safeguarded, especially the freedom of membership and collective bargaining, which, in fact, is an imperative of constitutional and legal nature.

There are no situations of child labour or forced work in the Group.

The workers or subcontracted entities involved in matters of the security of facilities and safekeeping of their assets respect, in their personal interactions, the legally consecrated rights in each geographic area where they perform their duties. There are no workers or subcontracted entities involved in missions of personal security.

Finally, it should be noted that Mota-Engil Group does not usually exercise activity in any territory where the human rights of the indigenous populations or people are or might be placed in question.

2. Society

The Mota-Engil Group pays very special attention to its relations with local communities, regularly assessing the environmental and social impacts caused by its activities.

The Mota-Engil Group respects the highest ethical standards, particularly in relation to the promotion of fair competition, prohibition of bribery, illicit payments and corruption. There are no situations whatsoever to report in this regard, nor have there been any fines or penalties arising from any illicit behaviour in the area.

The Group does not usually assume any position on matters of public policy, neither directly on the one hand, nor, on the other hand, through any contributions to political organisations.

3. Product responsibility

The analysis of impacts on the health and safety of the customers of the Mota-Engil Group is incorporated in the management systems in force, in particular in Mota-Engil Engenharia and SUMA, whose performance is described in this Report.

In view of the activity developed by the Group and in particular by the entities whose performance is reported herein, there are not many cases where the labelling of the products and services is required. However, when such is required, all the information on matters of labelling is provided.

In 2012 there were no cases of noncompliance concerning these issues nor was there any associated penalisation, whether of pecuniary or any other nature.

This topic and the practices related to customer satisfaction are described in a previous chapter of this Report.

In its marketing communication policy, the Mota-Engil Group complies fully with the legal determinations in force; hence there are no situations of noncompliance or application of sanctions to be reported.

Lastly, the same can be said for the personal rights of the customers of the Mota-Engil Group, particularly with respect to the defence and safeguarding of their right to privacy in the management of customer relations. Up to date, there have been no complaints in this regard.